



**TOWN OF PINE LEVEL**  
**MINUTES OF REGULAR**  
**BOARD OF COMMISSIONERS MEETING**  
**JANUARY 9, 2012**  
**7:00 P.M.**

**CALL TO ORDER**

Mayor Jeff Holt called a regular meeting of the Pine Level Board of Commissioners to order at 7:00 p.m. on Monday, January 9, 2012 at the Pine Level Town Hall.

**ROLL CALL**

   X COMMISSIONER KAREN ANDERSON  
   X COMMISSIONER JIMMY GARNER  
   X COMMISSIONER ANTHONY GUDAC  
   x COMMISSIONER PHIL PITTMAN  
   X MAYOR JEFF HOLT

**STAFF PRESENT**

Town Attorney Frank Wood, Consultant Dan Simmons, Parks and Recreation Coordinator Scottie Hayes, Public Works Superintendent Ray Stuckey, Town Clerk Sharon Thompson

**INVOCATION AND PLEDGE**

Mayor Holt asked Commissioner Pittman to give the invocation and Commissioner Gudac then led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

ADDITIONS:

DELETIONS:

9. B. Assignment of commissioners' duties (JH)
9. C. Meeting schedule (PP)
10. B. Town hall hours of operation (JH)  
Move closed session to last item (JH)

*MOTION TO APPROVE AGENDA:* Gudac

*SECOND:* Anderson

*VOTE:* unanimous

## **APPROVAL OF MINUTES: 12-12-11**

*MOTION TO APPROVE:* Gudac  
*SECOND:* Garner  
*VOTE:* unanimous

## **PUBLIC COMMENT**

Mayor Holt then called for public comment on non-agenda items. Kester Kornegay asked about the "traffic calming issues" from the last meeting. The mayor said he would address that matter in department reports.

## **REPORTS FROM COMMITTEES**

Scottie Hayes reported that the Seniors Group will meet on Wednesday of this week and that Johnston County Sheriff Steve Bizzell would speak to the group. Dr. Kenneth Thrasher will give the devotion.

## **REPORTS FROM DEPARTMENTS**

**WATER/SEWER:** Commissioner Gudac. Big water savings to town since new valve installed at water plant. Saving a lot more water than they originally thought and it seems to have alleviated the problem with manganese. Public works department also changed out hydrant on US Hwy. 70-A.

**RECREATION:** Commissioner Anderson. Asked Scottie Hayes to report on recreation. Basketball is underway with 11 teams and 70 kids. Playing with Kenly area teams. Players will be recognized at varsity game on February 3rd. Reverse Raffle will be held on February 25th. Coaches and kids will get into varsity game for no charge on February 3rd. Mayor Holt said they were discussing that at the Panthers meeting and the parents might not have to pay admission either.

**POLICE:** Commissioner Pittman. Still looking at speeders. Mayor Holt said he, the police chief and public works superintendent looked at the area in LauraMark Subdivision and came up with the idea of making the intersections on Knollwood Drive, not inclusive of the Elm Street intersection, three-way stops. They thought that made more sense than speed bumps. The board unanimously agreed with that proposal.

*MOTION:* Pittman  
*SECOND:* Gudac  
*VOTE:* unanimous

Commissioner Gudac asked if the town has signs for alerting the public that the traffic pattern will change in LauraMark. Mayor Holt said they could send letters to the residents of LauraMark Subdivision and inform them on the upcoming changes, and perhaps they could put it on the water bills. Commissioner Pittman said to include something about speeding too.

**STREETS:** Commissioner Garner. Everything okay. Putting up new stop signs, most of leaves have been picked up now.

## **REPORTS FROM STAFF**

None.

## **UPDATE ON MERCHANT ACCOUNT**

The mayor reported that he would be meeting this week with two representatives to get their information on use of debit/credit cards and that he would share that information in February with the board, so a decision could be reached on the proposal to allow payments by debit/credit cards.

## **ASSIGNING OF COMMISSIONERS TO DEPARTMENTS**

Mayor Holt said he would make official appointments of commissioners as follows:

STREETS: Commissioner Pittman  
POLICE: Commissioner Garner  
RECREATION: Commissioner Anderson  
WATER/SEWER: Commissioner Gudac

He said Mrs. Thompson would continue as town clerk and Frank Wood would continue as the town's attorney.

### **MEETING SCHEDULE**

Commissioner Pittman again recommended that the board change the regular meeting night from the second Monday night to the second Thursday night in the month. He said there would be less conflict with holidays and local meetings. The board voted unanimously in favor of the schedule change. Mayor Holt said they were not going to deviate from those meeting dates and unless there was an emergency, they would stick to that schedule. The 2012 schedule for the rest of the year would be as follows:

Feb. 9	April 12	June 14	Sept. 13	Nov. 8
March 8	May 10	July 12	Oct. 11	Dec. 13

*MOTION:* Pittman  
*SECOND:* Garner  
*VOTE:* unanimous

### **ZONING ADMINISTRATION**

Mayor Holt said he received a letter of resignation as Zoning Administrator from David Holmes. He said Mr. Holmes has worked in that field for the last 51 years and he felt the town should recognize him at some point in the near future. He said they would need to consider how to fill that position with the town.

### **TOWN HALL HOURS**

Mayor Holt said he had received several comments about extending the town hall hours of operation, perhaps from 7:30 a.m. to 5:30 p.m. He said the three workers could stagger their hours. He said it may or may not be beneficial to the customers. Commissioner Pittman asked if that would put one employee on duty for a half hour in the morning by herself and one employee in the afternoon for a half hour by herself. Commissioner Gudac suggested that they review it and think about it until next month. In other town hall business, he said there needs to be a sign put on the night deposit to tell people how to use it, since it is hard to operate.

### **ANNOUNCEMENTS**

Mayor Holt read a card of thanks from Ann Pittman for a fruit basket from the town during her recent surgery.

Dan Simmons said they had the bid materials ready for replacement of the water plant filter, but he wanted Ray Stuckey to review the materials before going out for bid.

### **MAYOR'S MINUTE**

The mayor said there has been a lot of memorabilia supplied for a historical display, and that additional materials would still be accepted. He said the Heritage Bank has agreed to give some sort of display case for the materials, and they were still looking at different options for a meeting room table. He read a story from a scrapbook that was written about Pine Level in 1972. It was written by Jack Aulis and was published in *The News and Observer*. The story detailed how Pine Level went about purchasing new Christmas decorations for the town to display. It included discussions with Mayor Sam Godwin and Town Clerk Aileen Walters. The town was looking for used decorations but ended up purchasing new decorations.

**CLOSED SESSION TO DISCUSS PROPERTY DISPOSITION**

At 7:35 p.m. the board entered closed session to consider disposition of property, pursuant to NCGS 143-318.11(a)(5). All board members were in attendance, along with the town attorney and town clerk. After a short closed session, regular session resumed at 7:51 p.m. The mayor announced that the board considered an offer of \$38,000 from Joyce Jenkins on the old town hall property and decided to move on the offer. The board then voted unanimously to accept the offer of \$38,000 on the old town hall at 214 North Peedin Avenue for the purposes of advertisement, and to proceed with publishing the offer next week in *The Kenly News*. A copy of the resolution stating the terms of the proposal is included with and hereby made a part of these minutes by reference. There would be a period of ten days after publication, during which an upset bid could be received.

*MOTION:* Pittman  
*SECOND:* Gudac  
*VOTE:* unanimous

**MEETING ADJOURNED**

There being no further business, at 7:53 p.m. the meeting was unanimously adjourned.

*MOTION TO ADJOURN:* Pittman  
*SECOND:* Gudac  
*VOTE:* unanimous

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TOWN CLERK

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MAYOR