



**TOWN OF PINE LEVEL**  
**MINUTES OF REGULAR**  
**BOARD OF COMMISSIONERS MEETING**  
**JANUARY 09, 2014**  
**7:00 P.M.**

**CALL TO ORDER**

Mayor Jeff Holt declared a quorum present and called a regular meeting of the Pine Level Board of Commissioners to order at 7:00 p.m. on Thursday, January 9, 2014 at the Pine Level Town Hall.

**ROLL CALL**

     COMMISSIONER KAREN ANDERSON  
  X   COMMISSIONER GREG BAKER  
  X   COMMISSIONER JIMMY GARNER  
  X   COMMISSIONER PHIL PITTMAN  
  X   MAYOR JEFF HOLT

**STAFF PRESENT**

Town Attorney Frank Wood, Consultant Dan Simmons, Recreation Coordinator Scottie Hayes, Public Works Supt. Ray Stuckey, Town Clerk Sharon Thompson

**INVOCATION AND PLEDGE**

Mayor Holt gave the invocation for the meeting and then he asked Commissioner Baker to lead the Pledge of Allegiance.

**APPROVAL OF AGENDA**

The agenda was unanimously approved as presented.

*MOTION:* Pittman  
*SECOND:* Garner  
*VOTE:* unanimous

**APPROVAL OF MINUTES: 12-12-13**

*MOTION:* Baker  
*SECOND:* Garner  
*VOTE:* unanimous

## **PUBLIC COMMENT**

None.

## **REPORTS FROM COMMITTEES**

No committee reports. However, Frank Wood said he would get in touch with Scottie Hayes concerning a zoning issue.

## **REPORTS FROM DEPARTMENTS**

**WATER/SEWER:** Commissioner Pittman. Replacement sewer pump has not come in yet. Experienced a couple of water line breaks recently, also had a couple of residences with frozen pipes due to severe cold temperatures.

**POLICE:** Commissioner Garner. Reasonably calm holiday season, had a break in on the last day of December. Asked news media to stress importance of citizens reporting anything that looks out of the ordinary. Police car will soon need to be taken out of service, hoping to get grant money to replace the aging vehicle.

**RECREATION:** Scottie Hayes. Basketball season starts this Saturday morning and will last until the end of February. Reverse Raffle will be held on March 1st at the local school. There will be a \$4,000 grand prize awarded. Raffle ticket includes a supper meal for two people.

**STREETS:** Commissioner Baker. Will address issue concerning S. Peedin Ave. sidewalk project later in the meeting. Public works department has been hard at work cleaning up Christmas debris. Hope to be able to help out a local resident with her garbage collection; feel that is important in a small town.

Mayor announced that the town needs to formally enter an agreement with the NCDOT concerning the S. Peedin Ave. sidewalk project. He said that \$50,000 was originally allotted for the project, but now that figure has gone up to \$90,000. Project will probably be completed in the spring. May be able to add some sidewalk projects downtown, they have to be located along state roads.

*MOTION TO APPROVE AGREEMENT:* Garner

*SECOND:* Pittman

*VOTE:* unanimous

Commissioner Pittman said that Linwood Giggey has asked for a sidewalk on that side of town. Ray Stuckey said the town would need to complete some resurfacing on municipal streets this year. Commissioner Pittman said the sidewalk project was a bit closer to completion.

**FIRE DEPT:** Greg Johnson said the fire department will probably hold an open house in conjunction with Fireman's Day, and they have a 5K run scheduled for April. The mayor asked if that date was firm already and Mr. Johnson said yes, it has already been finalized. Commissioner Garner advised the fire department to talk with the police chief and make sure that adequate police presence will be on hand for the 5K run.

## **REPORTS FROM STAFF**

Frank Wood said he has been involved with the sidewalk project, since it involves federal money. He also advised the town on the proposed resolution from JC Tourism concerning a countywide study on recreation facilities. He advocated adoption of the resolution and it was therefore adopted unanimously. A copy of the resolution is included with and hereby made a part of these minutes by reference.

*MOTION TO ADOPT:* Garner

*SECOND:* Pittman

*VOTE:* unanimous

The clerk pointed out mid-year budget amendments which were included in agenda packets. The amendments for 2013-2014 were also unanimously approved. A copy of the amendments is included with and hereby made a part of these minutes by reference.

*MOTION:* Garner

*SECOND:* Pittman

VOTE: unanimous

**PRIMITIVE BAPTIST CHURCH PROPERTY**

In the absence of Commissioner Anderson, Mayor Holt gave a brief report on the Primitive Baptist Church property. He said the church committee had hoped to meet onsite and review the property and building, but they have not been able to do that yet. In the meantime, Craig Olive has again contacted the mayor and informed him that another church is interested in the property, although he did not give any details about them. The mayor said the building is old and outdated, that it doesn't have central air, and that it would probably not be of much value to the town. He felt that it would be the best use if another church could obtain the property and continue to use it as a church. Commissioner Pittman felt it would take an enormous amount of money to bring the building up to current building codes. Commissioner Garner suggested that the mayor talk more with Mr. Olive. Mayor Holt said he could talk with him again and that he would also talk with Commissioner Anderson. He added that the town could get more park land from the Oliver family, if that became necessary.

**POLICE P25 TECHNOLOGY**

Commissioner Baker asked about a recent letter from Jason Barbour, director of the county's 911 communications system. Mr. Barbour explained that the county has developed a plan to convert the communications system to P25 technology, since their current system would no longer be supported after 2018. He stated that the P25 change would require financial commitments from all county users, and he said that all radios would need to be updated by October 1, 2016 or they would no longer operate on the county system. Commissioner Garner said he had talked about this issue with the police chief and that the chief is looking into grant money to help with this conversion. The clerk stated that \$5000 was included in this year's budget to use on the radio conversion, but when the police department switched back to using Policepak instead of the free state system, that money went to pay for the Policepak support. The mayor said they would have to stay on top of this situation and get more information on what the eventual costs would be.

**ANNOUNCEMENTS**

The mayor mentioned a webinar that will be hosted on Wednesday, May 14th from 10 a.m. to 12 noon, by the Town of Clayton, which will provide required "Ethics" training for all board members. He felt that the board members should make plans to participate in this meeting, since they had all avoided it in the past. He said the clerk could talk with the Clayton clerk and find out about any costs that might be involved.

Mayor Holt asked Scottie Hayes to be at the elementary school on Monday, January 13th at 4:00 p.m. to discuss the school's plans for their 100th year anniversary celebration. He also mentioned a luncheon at the school on March 28th, to honor any former school employees. He said he wanted to work with the school in commemorating their milestone anniversary.

**MEETING ADJOURNED**

There being no further business, at 7:31 p.m. the meeting was adjourned.

*MOTION:* Garner  
*SECOND:* Pittman  
*VOTE:* unanimous

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**TOWN CLERK**

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**MAYOR**

