



**TOWN OF PINE LEVEL  
MINUTES OF REGULAR  
BOARD OF COMMISSIONERS MEETING  
FEBRUARY 10, 2020  
7:00 P.M.**

**CALL TO ORDER**

Mayor Jeff Holt called a regular meeting of the Pine Level Board of Commissioners to order at 7:00 p.m. on Monday, February 10, 2020 at the Pine Level Town Hall.

**ROLL CALL**

- √ Mayor Jeff Holt
- √ Commissioner Greg Baker
- √ Commissioner Jimmy Garner
- √ Commissioner Phil Pittman
- √ Commissioner Bill Radford

**STAFF PRESENT**

Town Attorney Will Barham, Consultant Dan Simmons, Police Chief Ashley Woodard, Public Works Supt. Ray Stuckey, Parks and Recreation Coordinator Scottie Hayes, Deputy Clerk Connie Capps, Assistant Clerk Billie Twigg, and Fire Department President Greg Johnson.

**INVOCATION AND PLEDGE**

Commissioner Greg Baker gave the invocation and Veteran Bobby Thompson led the Pledge of Allegiance. Mayor Jeff Holt welcomed everyone to the meeting.

## **AGENDA**

### **ADDITIONS: Unfinished Business:**

- A. Wireless Communications Management Agreement (JH)
- B. Resolution to approve the 2017 Water & Sewer Improvement Plans & Specifications Project (JH)

### **New Business:**

- A. Triangle East Chamber of Commerce (GB)

**MOTION TO ADOPT:** Commissioner Greg Baker

**SECOND:** Commissioner Bill Radford

**VOTE:** unanimous

## **MINUTES – JANUARY 13, 2020**

**MOTION TO APPROVE:** Commissioner Phil Pittman

**SECOND:** Commissioner Greg Baker

**VOTE:** unanimous

## **SPECIAL RECOGNITION HONORING TOWN CLERK SHARON THOMPSON**

Mayor Jeff Holt next recognized Sharon Thompson who retired as Town Clerk on January 31, 2020 with 38 years of service to the Town of Pine Level. He stated that she began working September 10, 1981 as a part-time employee, on July 1, 1983 was appointed as Deputy Clerk, and May 1, 1985 was appointed Town Clerk. He said this was the first town board meeting that Sharon has been to and not taken minutes. He said an employee luncheon was held on January 31<sup>st</sup> and a floating reception was also held on Sunday, February 9<sup>th</sup> in her honor. Mayor Holt expressed his appreciation for her years of dedicated service to the town and presented her with a framed Resolution. He also read a card celebrating her success with the town. Mayor Holt stated he started a tradition with the town giving the retiring employee a gift to remind them of their years of service. He presented Sharon a plaque that read "Sharon W. Thompson Conference Room," which will be displayed on the Conference Room Door in the town hall. He told Sharon on behalf of all the employees and board members, "Thank you for your dedicated service to the Town of Pine Level and we wish you a healthy, fulfilling retirement." Commissioner Phil Pittman also thanked Sharon for her dedicated service and said she would be missed. Sharon Thompson thanked everyone for the opportunity to work with the Town of Pine Level all these years.

## **PUBLIC COMMENT**

There was no public comment.

## **REPORTS FROM COMMITTEES**

**SENIORS:** Commissioner Phil Pittman said the Seniors will be meeting on Wednesday, February 12<sup>th</sup> at the American Legion and all seniors are welcome.

**PLANNING BOARD:** Terry Rains stated that he now serves as the Vice-Chairman of the Planning Board.

## **REPORTS FROM DEPARTMENTS**

**WATER/SEWER:** Commissioner Pittman stated all is going well.

**STREETS:** Commissioner Baker stated that the town will be paving/ patching some streets this spring as weather permits. He said the new garbage truck has been delivered, and everyone is happy with it being a rear loader truck. He also asked about decaling the truck. Mayor Holt said we may redesign a new logo for all the service trucks and garbage trucks.

**POLICE:** Commissioner Garner stated that the town has two police cars and a Ranger truck to sale. Commissioner Baker made a motion to sale these vehicles through Gov Bid online for 30 days. Commissioner Phil Pittman seconded the motion. Motion passed by unanimous vote.

**RECREATION:** Commissioner Radford stated that he and Scottie Hayes had a lot of good ideas for upcoming events such as a touch-a-truck for the kids and a display of vintage cars from Southland Car Club. He said he and Scottie would be touring the park for things needed to present at budget time. He announced that the Reverse Raffle will be held on Saturday, March 14<sup>th</sup> at Pine Level Elementary School and tickets are available through Scottie and the Recreation Committee members. He said they would like to recruit more members for the committee, so if anyone is interested talk to Scottie.

Scottie Hayes informed the board there were 3 more weeks of basketball. He said March 1<sup>st</sup> begins Spring Sports registration for baseball, T-ball, and softball.

Mayor Holt suggested that dog waste bags be placed on poles at the park for dog owners to use while walking their dogs. He also suggested that a port a potty be placed at the park year-round. Commissioner Radford also suggested a sign be placed at the park stating "No Animals on Fields".

### **FIRE DEPARTMENT:**

Pine Level Fire Department President Greg Johnson was present to give the yearly report for the department. He said the department had been dispatched out to 504 calls in 2019 and that also included first responder calls. He said the department now had 23 volunteers. He invited everyone out to Fireman's Day which will be held on April 25, 2020, from 8 a.m. to 2 p.m. He said this year the department wanted to try something different and decided to rent spaces for food trucks. He said the department would be advertising for this event.

### **STAFF REPORTS:**

Nothing to report.

## **UNFINISHED BUSINESS**

Mayor Holt stated that the town had an opportunity with Utilities Service Communications to lease communication equipment on top of the water tank. He said if the town wants to move forward on this, the board will need to adopt a Resolution and advertise for 30 days and hold a public hearing. Commissioner Phil Pittman made a made a motion to schedule a public hearing on March 9, 2020. Commissioner Jimmy Garner seconded the motion. Motion passed by unanimous vote.

### **Resolution for Water and Sewer Project**

Mayor Holt read the Resolution for the Plans & Specifications for the upcoming 2017 Water/Sewer Improvements Project. He stated that the town is required to adopt the resolution due to being funded by the USDA. He said if anyone had any questions Dan Simmons was present to answer them. Dan stated that the engineer had completed the plans and they are ready to be sent out to prospective bidders. He said bids should go out within two weeks. He said the lowest bidder can hold his bid open for 90 days but cannot back out of it; that way it gives the Local Government Commission time for financing. Dan said two documents have already been completed. Attorney Will Barham stated that the title search should be completed by the end of this week and sent to RDA. Jimmy Garner made a motion to adopt the resolution and Phil Pittman seconded the motion. Motion passed by unanimous vote and the Mayor signed the resolution. (A copy of the resolution is hereby attached and made a part of these minutes).

### **New Business**

Commissioner Greg Baker gave an update on the meeting he attended with Triangle East Chamber of Commerce. He said since the town joined the Chamber, there are many opportunities for the town, especially with Economic Development. He said one of the topics of discussion was a new Johnston County video. He stated that a drone pilot flew over Johnston County for footage. He said each town representative could list locations in their town they wanted shown on the video. He said he listed the Town of Pine Level's water tank, all the churches, Sam Godwin Park, and Hinnant Vineyards. He said an interesting report came out that stated over 20,000 citizens leave Johnston County to go to work every day, but it did not report that over 20,000 citizens come to Johnston County to work. He said this was interesting to know. Commissioner Baker said there will be a Summit meeting in March on the pipeline issues, the date will be announced later. The Chamber suggested that the town put a link on their website for Triangle East. Commissioner Garner asked if the Johnston County video had been completed and Commissioner Baker said yes. Commissioner Garner also stated that other areas in town such as the Industrial Park, railroad, RD Braswell's complex would have been other sites to include. Commissioner Baker stated that the drone pilot flew over the whole town so he was sure they would get footage of more locations. Commissioner Garner stated that he wanted Pine Level to receive the help and attention that other towns have received.

Commissioner Baker stated that Economic Development had always been a passion of his for a long time. He said Randy Jones was the representative for the Town of Pine Level. He said if any at large slots were to become available, he would like to fill a position. He stated that growth was on the horizon.

### **MEETING ADJOURNED**

There being no further business, the meeting adjourned at 7:40 p.m.

MOTION: Commissioner Bill Radford

SECOND: Commissioner Greg Baker

VOTE: unanimous

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**DEPUTY CLERK**

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**MAYOR**