

TOWN OF PINE LEVEL
MINUTES OF REGULAR
BOARD OF COMMISSIONERS MEETING
SEPTEMBER 14, 2009
7:00 P.M.

CALL TO ORDER

Mayor Jeff Holt called a regular meeting of the Pine Level Board of Commissioners to order at 7:00 p.m. on Monday, September 14, 2009 at the Pine Level Town Hall.

ROLL CALL

COMMISSIONER KAREN ANDERSON
 COMMISSIONER JIMMY GARNER
 COMMISSIONER ANTHONY GUDAC
 COMMISSIONER PHIL PITTMAN
 MAYOR JEFF HOLT

STAFF PRESENT

Town Attorney Frank Wood, Consultant Dan Simmons, Police Chief Keith Sparks, Recreation Coordinator Scottie Hayes, Town Clerk Sharon Thompson

INVOCATION AND PLEDGE

Commissioner Pittman gave the invocation. Commissioner Gudac then led the Pledge of Allegiance. Mayor Holt welcomed everyone to the meeting.

APPROVAL OF AGENDA

MOTION TO APPROVE: Anderson
SECOND: Pittman
VOTE: unanimous

APPROVAL OF MINUTES: 08-10-09

MOTION TO APPROVE: Gudac
SECOND: Garner
VOTE: unanimous

PUBLIC COMMENT

The mayor called for comment on any non-agenda items. Kester Kornegay asked again about replacing the line marker at the corner of Kornegay Street and E. Pine Street, which was misplaced in the recent waterline project to Custom Assemblies. Dan Simmons assured Mr. Kornegay that the marker would be replaced before the project is closed out.

REPORTS FROM COMMITTEES

PLANNING BOARD: The board voted unanimously to re-appoint Tracy Harned, Janet Kleinert, and Nester McClain to the Pine Level Planning Board and to recommend to the county commissioners that David Strickland be re-appointed to the Planning Board as an ETJ representative. A copy of the resolution is included with and hereby made a part of these minutes by reference.

MOTION: Gudac

SECOND: Anderson

VOTE: unanimous

PL SENIORS: The Seniors group met last week at Hinnant Farms Winery. There were over 100 people present and they had a good meeting. Plans for October include a trip to the State Fair.

REPORTS FROM DEPARTMENTS

STREETS: Commissioner Garner. New employee to start work this week in public works department. Commissioner Gudac said the town needs to reiterate to citizens to recycle as much as possible to keep banned materials out of the landfill. Commissioner Garner thanked Cami Jo Narron for the article on recycling in the Kenly News.

RECREATION: Commissioner Anderson. Recreation Coordinator Scottie Hayes reported that fall sports are in full swing. 120 kids playing football, 45 signed up for cheering. Seniors group going to state fair. Town Christmas tree lighting to be held on Monday, November 30th at the recreation park. Churches, school groups, etc. will be invited to participate. Football games start this Saturday at 9:00 a.m. Fencing at new fields will soon be completed; installer waiting on Billy Grice to come out and put up blocks before he completes fence. Commissioner Anderson asked board members to review the proposed field reservation guidelines, which the recreation committee has already approved and has recommended to govern the use of Pine Level's fields.

WATER/SEWER: Commissioner Gudac. Everything running smoothly. Asked if waterline issue with air in the lines has been cleared up yet, Dan Simmons said no, that a relief valve would be installed on the line. Dan Simmons reported that bids would be received on September 24th at 2:00 p.m. for the new water tank. He said there has been a lot of interest in bidding on the job.

POLICE: Commissioner Pittman. School has started, traffic problems always result at the school area. Concerning the recent armed robbery at Dollar General, Chief Sparks reported that the state has dropped the charges so that federal charges can apply for the armed robbery. Chief said it was time to think about trick or treat season and turkey shoot events. Board agreed to set trick or treat times for Halloween from 6:00 p.m. to 9:00 p.m.

REPORTS FROM STAFF

Town Attorney Frank Wood reported that the board has unlimited time to act on requests for annexation, not six months as he thought earlier. He said the six months limit comes into play if a request is approved, it must be effective within six months. Commissioner Gudac asked if he meant the David Meyers request; Mayor Holt added that the board could take action at a later date since the request for annexation had been made and no action was taken.

COMPREHENSIVE TRANSPORTATION PLAN

The board once again took no action to participate in the DOT's Comprehensive Transportation Plan.

CONTRACT FOR CDBG-ED AND RURAL CENTER ADMINISTRATIVE SERVICES

The board unanimously approved a proposal from Skip Green and Associates for administration of the grant from CDBG-ED and the Rural Center for the waterline to Custom Assemblies. A copy of the agreement is included with and hereby made a part of these minutes by reference.

MOTION TO APPROVE: Gudac

SECOND: Garner

VOTE: unanimous

MATERIAL DISPOSAL BANS EFFECTIVE OCTOBER 1, 2009

In response to the state's banning of plastic bottles, used oil and pallets from landfills effective October 1, 2009, Commissioner Gudac said it was imperative that recyclable materials not go to the landfill, and that customers need to recycle as much as possible. Commissioner Pittman asked if the town could sponsor a pick-up day for such items at some point in the future. Commissioner Gudac said that might be a good idea and they would see what could be worked out.

CODE OF ETHICS

Mayor Holt said the town would be required by recent legislation to adopt a Code of Ethics for elected boards, and that elected officials must commit to two hours of ethics education within twelve months of election to the board. They briefly reviewed a proposed Code of Ethics, deciding to defer a vote on it to allow them more time for review of the issue.

MUNICIPAL RECORDS RETENTION AND DISPOSITION SCHEDULE

The board unanimously approved an update of the Municipal Records Retention and Disposition Schedule. A copy of the agreement is included with and hereby made a part of these minutes by reference.

MOTION: Gudac
SECOND: Garner
VOTE: unanimous

MOCCASIN CREEK DRAINAGE DISTRICT REPRESENTATIVE

Mayor Holt commented that Dick Braswell's term as Pine Level's representative on the Moccasin Creek Drainage Board is coming to an end in October. He said Mr. Braswell was agreeable to continue to represent Pine Level, but he asked how the board wished to proceed. Commissioners Garner and Gudac thought it would be appropriate to advertise the position to see if there were other residents who might be interested in being considered for the appointment. The board ultimately decided to advertise the opening, allowing until September 28th to get applications in.

TURKEY SHOOTS

Mayor Holt announced that the VFW has requested approval to hold a turkey shoot on Friday and Saturday, November 13-14 at the recreation park. Commissioner Gudac made a motion to give blanket approval for the American Legion, VFW, Boy Scouts, Lions Club and Parks and Recreation to hold turkey shoot events at the park and for them to direct all inquiries for dates to the Parks and Recreation Coordinator. The motion passed on a unanimous vote.

MOTION: Gudac
SECOND: Anderson
VOTE: unanimous

OTHER MISCELLANEOUS

Mayor Holt made note of a resolution in the agenda packets that was adopted by the Town of Princeton, concerning the 70 Highway project. He said it was for information only. He also read a card of thanks from Micro-Pine Level Elementary School for the academic planners that the town gives to the teachers each year. He had a note of thanks from Commissioner Pittman's wife, Ann, for the basket she received from the town after recent back surgery. Commissioner Anderson also said thank you for the basket that was sent to her daughter Sarah, who suffered a severe concussion while playing sports at school.

CLOSED SESSION FOR PROPERTY ACQUISITION AND PERSONNEL

After a brief recess the board entered closed session to consider possible property acquisition and personnel. All board members were in attendance, with the town attorney, consultant Dan Simmons, the public works superintendent and the town clerk. The board discussed negotiating on a piece of property that the town is contemplating purchasing and they directed the mayor to negotiate with the owners on a sales price. They also considered and approved hiring of Brandon Holloman in the public works department as a Maintenance Laborer I at the entry level starting pay of \$10.00 per hour, to be reviewed in six months for a possible pay increase, after completion of a probationary period. Regular session resumed at 8:23 p.m.

PAVING PROPOSALS

Commissioner Garner announced two paving proposals for paving Crescent Street, Oak Street, Oliver Street, James Drive, and patching Brown Street. Barnhill Contracting Company proposed to do the paving for \$90,970.70; Selco Construction, Inc., for \$96,549.00. Ray Stuckey said the two companies would build the speed bumps in Laura/Mark for \$400-500 each. Commissioner Garner recommended awarding the contract to Barnhill Contracting Company. The recommendation was approved unanimously.

MOTION: Garner
SECOND: Gudac
VOTE: unanimous

MEETING ADJOURNED

There being no further business, at 8:30 p.m. the meeting came to an end.

TOWN CLERK

MAYOR