



A G E N D A
November 13, 2017
7:00 p.m.

1. Call to order and roll call
2. Invocation and Pledge of Allegiance
3. Approval of agenda
4. Approval of minutes: 10-09-17
5. Public comment
6. Reports from committees
7. Reports from departments
8. Reports from staff
9. Unfinished business
10. New business
 - A. Annexations
 - B. Other
11. Mayor's minute
12. Announcements
13. Adjournment



Happy Thanksgiving!
To You And Your Family



TOWN OF PINE LEVEL
MINUTES OF REGULAR
BOARD OF COMMISSIONERS MEETING
NOVEMBER 13, 2017
7:00 P.M.

CALL TO ORDER

Mayor Jeff Holt called a regular meeting of the Pine Level Board of Commissioners to order a few minutes after 7:00 p.m. on Monday, November 13, 2017 at the Pine Level Town Hall.

ROLL CALL

 COMMISSIONER KAREN ANDERSON
 COMMISSIONER GREG BAKER
 X COMMISSIONER JIMMY GARNER
 X COMMISSIONER PHIL PITTMAN
 X MAYOR JEFF HOLT

STAFF PRESENT

Town Attorney Will Barham, Consultant Dan Simmons, Police Chief Keith Sparks and Town Clerk Sharon Thompson

INVOCATION AND PLEDGE

Mayor Holt gave the invocation, followed by the Pledge of Allegiance. The mayor then welcomed everyone to the meeting.

AGENDA

MOTION TO APPROVE: Garner
SECOND: Pittman
VOTE: unanimous

MINUTES: 10-09-17

MOTION TO APPROVE: Pittman
SECOND: Garner
VOTE: unanimous

PUBLIC COMMENT

The mayor asked if anyone wished to speak on a non-agenda item. Terry Rains commented on the recent election, in which all five board members were re-elected to new two-year terms. The turn-out of citizens voting was very light, however, with a total of about 69 people.

REPORTS FROM COMMITTEES

Pine Level Seniors group met last week, on November 8th.

REPORTS FROM DEPARTMENTS

RECREATION: Mayor Holt went over the recreation report, since Scottie Hayes had to be at the school to open the gym. Noted that Christmas parade is coming up on Sunday, December 10. Commissioner Pittman pointed out that the elementary school will have a community tree lighting on Monday, November 27 at 6:00 p.m. Briefly discussed parade, parking and possibilities for line up and route.

POLICE: Commissioner Garner. Holiday season approaching. Citizens should keep their eyes open for anything going on in their neighborhoods.

WATER/SEWER: Dan Simmons said they are working on the water/sewer project, and they hope to get bids on the well project in the next month or so.

FIRE DEPT: Raffle turned out good. Breakfast with Santa coming up on December 2. December should be a busy month, with 9S inspection. On schedule for 2018 and ISO inspection. Would like to plan an information session next year and invite board members. Had record number of calls lately. Commissioner Garner asked what was ratio of in town versus out of town calls. The firemen said they could get that information for him.

REPORTS FROM STAFF

Town Attorney Will Barham said he had been working with a couple of items over the last month. One issue concerned a question over the federal Family and Medical Leave Act, and how it applies to the town. Mr. Barham said the town is subject to the provisions of the act, as a public agency. However, since the town has fewer than 50 employees at any worksite and fewer than 50 within 75 miles, then the employees are not eligible and do not qualify for coverage under the act. He went on to explain that he has been in contact with the Paymentus representatives, concerning the town receiving on-line payments. He said he needed clarification from the town on who to address about the town's participation in the contract. The mayor said for Mr. Barham to speak with the town clerk about the matter. In other business, Mr. Barham mentioned the possible gifting of the PLVFW site to the town. The mayor said it might be a good idea to hold a public hearing on that issue, so the public could understand what was to take place with the VFW property. The board agreed to hold a public hearing on that matter at the next meeting on Monday, December 11, 2017 at 7:00 p.m. Mayor Holt said that matter should just take a couple of minutes.

MOTION TO CALL FOR HEARING: Pittman

SECOND: Garner

VOTE: unanimous

ANNEXATIONS

The board then considered a voluntary petition for annexation from James A. and Faye Starling for property on W C Braswell Road, and annexation of the adjoining "Well Site," on property owned by the town. The mayor explained that the board would first need to adopt a resolution to direct the town clerk to investigate the sufficiency of the petition. The board unanimously adopted the resolution, a copy of which is included with and made a part of these minutes by reference. A copy of the petition for annexation is also included with and made a part of these minutes by reference.

MOTION: Pittman

SECOND: Garner

VOTE: unanimous

Mayor Holt then explained that the board received a copy of the clerk's Certificate of Sufficiency in their agenda packets, and that all seemed to be in order with the petition, which was checked by the clerk and the town attorney. The mayor said the board could proceed with calling for a public hearing on the annexation petition at the next meeting on Monday, December 11, 2017. The board unanimously adopted a resolution fixing the date of the public hearing on the Starling request. A copy of the resolution is included with and hereby made a part of these minutes by reference.

MOTION: Garner
SECOND: Pittman
VOTE: unanimous

In related action, the board unanimously adopted a Resolution of Intent to annex the town's "Well Site," calling for a public hearing on December 11, 2017 at 7:00 p.m. A copy of that resolution is also included with and hereby made a part of these minutes by reference. Mayor Holt said the annexations could be made effective January 1, 2018. Dan Simmons commented that the new well would communicate with the existing well and water tank, to keep the tank supplied.

ANNOUNCEMENTS

Mayor Holt said that Commissioner Garner's father, Frankie Garner, is still sick and he is currently at Barbour Court Nursing Home in Smithfield. He asked everyone to remember Mr. Garner, who is a former commissioner with the town, and to visit him if possible.

MEETING ADJOURNED

There being no further business to address, the board voted unanimously to adjourn at 7:25 p.m.

MOTION: Garner
SECOND: Pittman
VOTE: unanimous

TOWN CLERK

MAYOR