



**TOWN OF PINE LEVEL**  
**MINUTES OF REGULAR**  
**BOARD OF COMMISSIONERS MEETING**  
**NOVEMBER 17, 2016**  
**7:00 P.M.**

**CALL TO ORDER**

Mayor Jeff Holt called a regular meeting of the Pine Level Board of Commissioners to order at 7:00 p.m. on Thursday, November 17, 2016 at the Pine Level Town Hall.

**ROLL CALL**

   X COMMISSIONER KAREN ANDERSON  
   X COMMISSIONER GREG BAKER  
   X COMMISSIONER JIMMY GARNER  
   X COMMISSIONER PHIL PITTMAN  
   X MAYOR JEFF HOLT

**STAFF PRESENT**

Town Attorney Frank Wood, Consultant Dan Simmons, Public Works Supt. Ray Stuckey, Town Clerk Sharon Thompson

**INVOCATION AND PLEDGE**

Mayor Holt gave the invocation and Commissioner Pittman led the Pledge of Allegiance. The mayor then welcomed everyone to the meeting.

**APPROVAL OF AGENDA**

ADDITIONS:       10. A. Christmas parade (JH)  
                  10. B. Employee Christmas party (JH)  
                  10. C. Office hours of operation (JH)  
                  10. D. Community Thanksgiving service (PP)

*MOTION TO APPROVE:* Baker

*SECOND:* Garner

*VOTE:* unanimous

**APPROVAL OF MINUTES: 10-13-16**

*MOTION TO APPROVE:* Pittman

*SECOND:* Garner

*VOTE:* unanimous



Commissioner Pittman commented that streets are getting torn up due to the dump trucks coming through town from the US Highway 70 project. Mayor said Wilma Baker asked for speed bump on Catherine Street, but Commissioner Garner felt that she changed her mind on that request. Also, Keith Vaughn asked for another speed bump on James Drive, at his house. Board agreed to add one on James Drive as requested.

*MOTION TO APPROVE:* Garner  
*SECOND:* Baker  
*VOTE:* unanimous

Commissioner Baker asked about the town getting up some trees that fell after the recent hurricane, that are right next to the street. Frank Wood said that would be okay on the street right-of-way, otherwise to get the property owner's approval. Mayor brought up recent request to clean up the ditch right of way in LaBelle Acres. Ray Stuckey said the town has a sewer easement through there. Mayor felt the town could look at cleaning up the fallen trees and using Powell Bill money. Commissioner Pittman said he would help to look at the request. Ray Stuckey said those property owners are already talking about tiling the ditches in LaBelle Acres. The mayor said he would talk with the owners.

Commissioner Baker thanked the fire department and police department for their quick response at his residence. He said he had an incident at his house when his heat system came on and smelled like smoke and his wife called 9-1-1.

**WATER/SEWER: COMMISSIONER PITTMAN.** He commended the men for all they do. Dan Simmons reported that next month there would need to be an information session at the regular meeting to go over the proposed water/sewer project.

**FINANCE:** The clerk reported that Andrew Harris, CPA should give the audit report at the December meeting.

**FIRE DEPT:** Paul Allen reported that the fire department has been extremely busy. He said they responded to calls after Hurricane Matthew, to the chlorine gas incident on I-95, the auxiliary had a Halloween celebration for the kids, and they held their annual Reverse Raffle and made about \$9500. They also took their old GMC truck down to the Lumberton area to get them up and running after the hurricane and resulting flooding. And they also went to area schools and daycares and gave talks on safety.

#### **REPORTS FROM STAFF**

The mayor reported that he and the town clerk met with the town's insurance representative and settled on the town employees' health insurance, which renews December 1. He said the new coverage was basically the same or maybe a little better on a couple of items, like the co-pays that employees pay.

Town Attorney Frank Wood said that he was working until November 30 and would then be off until he is sworn in as a district court judge. The mayor invited Mr. Wood to the town's December meeting. Mr. Wood said the law firm would now be called Hewett Law Group and he suggested that Will Barham be named the town attorney. The board agreed unanimously to Mr. Barham serving as the town attorney.

*MOTION TO RECOMMEND MR. BARHAM:* Pittman  
*SECOND:* Garner  
*VOTE:* unanimous

#### **UNFINISHED BUSINESS**

Although there was no scheduled unfinished business to discuss, Commissioner Anderson reported that the Recreation Committee would have their Christmas get-together on December 1 at 6:30 p.m.

The mayor reported that Mrs. Wilma Oliver Baker had agreed to serve as Grand Marshal for the 2016 Christmas parade. He said they would also like to have the "Miss Pine Level" pageant winners to participate in the parade. Commissioner Anderson noted that the parade would follow the same route as in the last couple of years.

The mayor announced that he would get with the town clerk to set a time for the annual employees' Christmas party.

**HOURS OF OPERATION**

The mayor said that he and Commissioner Baker held a staff meeting with the town clerk, police chief, public works superintendent and recreation coordinator. He said they hope to have quarterly meetings going forward. He mentioned the possibility of changing the town hall hours of operation to 7:30 a.m. to 5:30 p.m. He said the drive-through window would be open for the extended hours, while the front doors would be open from 8 to 5. The board voted unanimously to try the plan for 90 days, effective January 1, 2017.

*MOTION:* Baker  
*SECOND:* Garner  
*VOTE:* unanimous

**COMMUNITY THANKSGIVING SERVICE**

Commissioner Pittman said the community service would be held at 6:00 p.m. on November 20 at the Pine Level Pentecostal Church.

**MAYOR'S MINUTE**

The mayor mentioned the new "Welcome" sign at the US 70-A/Peedin Avenue intersection. He said Ray Stuckey has been trying to get power established on site and he said that DOT is supposed to continue the curbing on around that corner. The Town of Selma is going to set a light pole on the lot to create a town Christmas tree. He said the property is to be given to the town. He said a letter of acceptance should be sent to the property owners, for the lot at the stoplight and for the property to be used as a new well site.

He also said that the Moccasin Creek group had ridden the 22 miles of the drainage district to see what needs to be done. They found 66 trees that need to come down, as well as four crossings that are washed out. They have applied for grant money to help clean up the drainage district.

**MEETING ADJOURNED**

There being no further business, at 7:46 p.m. the meeting was adjourned.

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**TOWN CLERK**

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**MAYOR**