



TOWN OF PINE LEVEL
MINUTES OF REGULAR
BOARD OF COMMISSIONERS MEETING
DECEMBER 12, 2011
7:00 P.M.

CALL TO ORDER

Mayor Jeff Holt called a regular meeting of the Pine Level Board of Commissioners to order at 7:00 p.m. on Monday, December 12, 2011 at the Pine Level Town Hall.

ROLL CALL

 X COMMISSIONER KAREN ANDERSON
 X COMMISSIONER JIMMY GARNER
 X COMMISSIONER ANTHONY GUDAC
 X COMMISSIONER PHIL PITTMAN
 X MAYOR JEFF HOLT

STAFF PRESENT

Town Attorney Frank Wood, Consultant Dan Simmons, Police Chief Keith Sparks, Public Works Superintendent Ray Stuckey, Town Clerk Sharon Thompson

INVOCATION AND PLEDGE

Mayor Holt asked Nester McClain to give the invocation and Commissioner Anderson then led the Pledge of Allegiance. The mayor welcomed everyone to the meeting.

APPROVAL OF AGENDA

ADDITIONS:

DELETIONS:

Closed Session concerning
property disposal (JH)

MOTION TO APPROVE: Garner
SECOND: Anderson
VOTE: unanimous

APPROVAL OF MINUTES: 11-14-11

MOTION TO APPROVE: Pittman
SECOND: Garner
VOTE: unanimous

PUBLIC COMMENT

Sal Navarro commented on the fact that people are speeding through town, in particular on Peedin Avenue and US 70- A and in his neighborhood. He said the police department needs to give out more tickets for speeding infractions. Commissioner Garner recommended putting out an electronic speed sensor so people can see just how fast they are driving. He said the police have not been told to not write tickets for speeding. Chief Sparks echoed that and he asked what time of day is the speeding taking place. Commissioner Pittman said there is also a lot of speeding on West Blanche Street, where he resides, and that a few tickets might slow people down. He said the school could put out a memo, as well, and inform parents about the problem. Chief Sparks said he did not want to see Pine Level become identified as a "speed trap." He said he would try to get more officers on the streets and be more vigilant on the issue. A couple of other LauraMark residents also complained about speeding in their neighborhood and asked about more speed bumps. Mayor Holt suggested they check with other residents and work on a petition for more speed bumps, just like Mr. Navarro did previously. He said the planning board could also review the matter and make a recommendation to the board, if they wanted to pursue it. Commissioner Garner said the police department would take care of the issue.

REPORTS FROM COMMITTEES

Planning Board has not met recently; Seniors Group will meet later this week.

REPORTS FROM DEPARTMENTS

WATER/SEWER: Commissioner Gudac. New valve seems to be working well and clearing up the problem with manganese in the water. Need to replace hydrant on US 70-A near Cyn-Mar Greenhouses. Will try to do the work at night so it will not cause people to lose water during the daytime. Told Ray to go ahead and plan the work. Commissioner Pittman asked if it would stir up sediment in the line; Commissioner Gudac said it would stir up the water on that end of town. Commissioner Pittman asked if those residents should be notified before the repair work is done. Ray Stuckey said he would notify the residents that will be affected.

RECREATION: Commissioner Anderson. Christmas parade was held on Sunday and went well. Basketball is underway, 75 kids participating. Will play in Micro-Pine Level Elementary School gym. Raffle tickets are now being sold for reverse raffle in February.

STREETS: Commissioner Garner. Everything going well. Asked board to approve a no parking area at the intersection of East Pine Street and North Peedin Avenue. Received unanimous approval of board.

MOTION: Garner
SECOND: Gudac
VOTE: unanimous

POLICE: Commissioner Pittman. There have been several break-ins occurring in town recently. Residents need to keep doors locked and lights burning during the holiday season, especially. Keep an eye out for unusual activity and report anything out of the ordinary. Commissioner Anderson said she had people to come to her house, claiming they would clean her carpets. Chief Sparks said he has not issued any permits for peddlers in town and they are required to come to the town hall and apply for a peddler's license.

2010-2011 AUDIT REPORT

The board then heard from C. Keith Peedin, CPA, concerning the town’s audit findings as of June 30, 2011. Mr. Peedin said the town received a “clean opinion” and he quickly reviewed the exhibits in the audit report. He said they were standard LGC disclosures and he said he would be happy to return and discuss the financial report more in depth if the board so desired. Mayor Holt thanked Mr. Peedin for his report, and he said it was a thorough job and the town was in good standing. The board unanimously approved Mr. Peedin’s report.

MOTION TO APPROVE: Pittman
SECOND: Gudac
VOTE: unanimous

MEMORABILIA DAY

Commissioner Pittman said he met with several people earlier in the day and received memorabilia from Pine Level’s past, which could become part of a historical exhibit in the future. He said he would continue to collect items and work on the exhibit for the town hall. Mayor Holt said he talked with Robert Oats at The Heritage Bank and the bank wants to participate and provide a display case for the town hall. Commissioner Pittman said Mrs. Freddie Creech has bottles from a distillery that operated in Pine Level’s past.

ADMINISTERING OF OATHS

Mayor Holt stated that it was time for each of the newly elected board members to take their oath of office for the upcoming two years. The town clerk administered the oath of office to Mayor Holt, who then administered the oath to Commissioners Anderson, Garner, Gudac, and Pittman, collectively. Copies of the oaths are included with and hereby made a part of these minutes by reference.

DEPARTMENT DUTIES

The mayor said he wanted to continue with the commissioners having the same department duties, at least until next month’s meeting. He said he would talk with each of the board members in the meantime. The departments are as follows:

STREETS	Garner
POLICE	Pittman
RECREATION	Anderson
WATER/SEWER	Gudac
FINANCE/PERSONNEL	Holt

MEETING SCHEDULE

The meeting schedule for second Monday nights of each month in 2012 would be as follows:

Jan. 9	April 9	July 9	Oct. 8
Feb. 13	May 14	Aug. 13	Nov. 5
Mar. 12	June 11	Sept. 10	Dec. 10

Commissioner Pittman said he would like to consider the second Thursday night of the month for meeting nights, instead of the second Monday night. Mayor Holt said many club meetings are held on Monday night, such as the Fire Dept. and Lions Club, and that holidays are sometimes observed on Mondays. He suggested that they establish the January meeting for January 9th and look at a possible change to the schedule at that meeting.

RULES OF PROCEDURE

MOTION TO FOLLOW ROBERT'S RULES OF ORDER: Gudac
SECOND: Garner
VOTE: unanimous

MAYOR PRO-TEM

The board unanimously elected Commissioner Pittman as Mayor Pro-tem, to serve in the absence of Mayor Holt.

MOTION: Garner
SECOND: Gudac
VOTE: unanimous

MAYOR'S MINUTE

Mayor Holt said he went to the Heritage Center and found information from Pine Level's history. He explained that in 1906, Pine Level was well represented among county "officers" with several local men serving in those positions. He also talked about the school in town during that era, which had five teachers. He said Pine Level had 300 residents, a tax rate of \$.10, and that EV Peedin was mayor. He explained that Pine Level was the third oldest town in the county and that Smithfield is the oldest municipality in Johnston County.

CLOSED SESSION

At 7:55 p.m. the board voted unanimously to enter closed session, pursuant to NCGS143-318.11(a)(5), to consider the disposition of property. All board members were in attendance, along with the town attorney and town clerk. After a short discussion, regular session resumed.

MOTION: Pittman
SECOND: Gudac
VOTE: unanimous

MEETING ADJOURNED

There being no further business, at 8:03 p.m. the meeting was adjourned.

TOWN CLERK

MAYOR