

**TOWN OF PINE LEVEL  
MINUTES OF  
PINE LEVEL PLANNING BOARD MEETING  
DECEMBER 15, 2016**

**MEETING INFORMATION**

The Pine Level Planning Board met on Thursday, December 15, 2016 at the Robbins Nest Restaurant in Pine Level for a Christmas dinner/meeting. Chairman Holloman called the meeting to order at 6:00 p.m. with the following members present:

√ Chairman Randy Holloman  
√ Berry Godwin  
√ Janet Kleinert  
√ Nester McClain  
√ Terry Rains  
√ Bob Harvey

X Faye Starling (alt)  
√ Cecelia Weaver (alt)  
√ Randy Jones (alt)

**MINUTES**

Berry Godwin made a motion to approve the minutes from the meeting held on September 22, 2016. Randy Jones seconded the motion. The minutes were unanimously approved as written. There were no meetings held in October and November 2016.

**SIGN APPLICATION**

Chairman Holloman said that the board had received the list of approved zoning applications and he saw where a sign application had been approved on Evans Road that was not in compliance. He said the square footage of the sign was ok but the height of the sign should be four feet tall according to the ordinance and the sign that is up is six feet tall. He requested that the zoning administrator go back and review the application

that he approved and go to the site where the sign is located and make sure that it is in compliance with the sign ordinance.

### **UPCOMING ITEMS**

Chairman Holloman said that at the January meeting the following items would need to be done: (1) swear in the reappointed members, (2) elect officers for the coming year (3) review/update the Rules and Procedures of the Planning Board (4) complete the updates on the zoning ordinance.

Chairman Holloman said that on behalf of the planning board he would like to thank the Town for providing a Christmas dinner for the board. The board agreed.

### **MEETING ADJOURNED**

There being no further business to discuss Randy Jones made a motion to adjourn and Berry Godwin seconded the motion. The meeting adjourned at 7:30 p.m.

Connie N. Capps  
Deputy Clerk

---

Randy Holloman, Chairman