**TOWN OF PINE LEVEL**

**MINUTES OF REGULAR**

**BOARD OF COMMISSIONERS MEETING**

**MARCH 9, 2020**

**7:00 P.M.**

**CALL TO ORDER**

Mayor Jeff Holt called a regular meeting of the Pine Level Board of Commissioners to order at 7:00 p.m. on Monday, March 9, 2020 at the Pine Level Town Hall.

**ROLL CALL**

√ Mayor Jeff Holt

√ Commissioner Greg Baker

X Commissioner Jimmy Garner

√ Commissioner Phil Pittman

√ Commissioner Bill Radford

**STAFF PRESENT**

Town Attorney Will Barham, Police Chief Ashley Woodard, Public Works Supt. Ray Stuckey,

Recreation Coordinator Scottie Hayes and Deputy Clerk Connie Capps.

**INVOCATION AND PLEDGE**

Mayor Holt gave the invocation and asked Town Attorney Will Barham to lead the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Mayor Holt stated that he would like to add to the agenda under New Business a brief closed session to discuss personnel.

 Motion to adopt agenda: Comm. Phil Pittman

2nd: Comm. Greg Baker

Vote: Unanimous

**MINUTES – FEBRUARY 10, 2020**

Motion to approve minutes: Comm. Bill Radford

Second: Comm. Greg Baker

Vote: Unanimous

**PUBLIC COMMENT**

None.

**AUDIT REPORT FOR JULY 1,2018-JUNE 30, 2019: ANDREW HARRIS**

The board heard from Andrew Harris, CPA concerning the town’s audit report for the fiscal year ended June 30, 2019. Mr. Harris quickly went through the report, noting there were no material weaknesses identified and no significant deficiencies identified. Mayor Holt clarified the Summary Report on pages 74-75 concerning budget amendments. Mr. Harris stated that overall, he felt the town’s finances were in good standing. Mr. Harris stated that he was very impressed with the town’s tax collection rate on vehicle, real, and personal property which was 99.86%. Mr. Harris stated if anyone had questions or concerns, they could contact him.

Motion to accept audit report: Comm. Greg Baker

Second: Comm. Phil Pittman

Vote: unanimous

**REPORTS FROM COMMITTEES**

Seniors: Commissioner Pittman stated that the next meeting for the Seniors would be on

March 11th. He said lunch would be served and Tim Crocker would be doing the presentation.

Planning Board: Terry Rains stated there was no meeting held in February.

**DEPARTMENT REPORTS**

WATER/SEWER**:** Commissioner Pittman stated that Ray Stuckey and the men were doing a great job. He also said the town was waiting on contracts to bid for the water and sewer project. Attorney Will Barham stated all documents had been submitted to the USDA.

STREETS**:** Commissioner Greg Baker reported that everything was going well, and the town was getting ready to repair some pot holes and do some paving when weather permits. Commissioner Baker questioned the status on the new street lights that were submitted in November. He requested a follow-up on the street lights.

 Ray reported there was a water leak on East Main Street near Leon Oliver’s home. He said he found out the Fire Department was training and turned the water hydrants off/on too quickly causing pressure to blow a hole in the oldest water line in town. He said he was unaware of the department’s training in that location or he would have advised them to train in another area of town. He said he had spoken with the Fire Chief concerning this issue. President Greg Johnson said the department called it in to the county. Ray suggested in the future when the fire department has training, to contact him of the date and location.

POLICE: Chief Ashley Woodard reported all was going well. He stated that Johnston County had an attempted murder trial that the department was involved with a few weeks ago.

RECREATION: Scottie Hayes said baseball and softball have started up and t-ball will be starting in one month with about 35-40 kids. He reminded everyone of the Reverse Raffle on Saturday, March 14th with Parkside catering the meal. He stated that three porta potties and two pet waste stations have been placed at the park and signage has been put up on all the fields.

Scottie stated that Terry Johnson had submitted an application to be reappointed to the Pine Level Recreation Department.

Motion to reappoint: Comm. Greg Baker

Second: Comm. Bill Radford

Vote: unanimous

FIRE DEPT: Greg Johnson, President of PL Fire Department was present to give a report. He said Fireman’s Day is Saturday, April 25th and invited everyone to attend. He said Baker School of Dance will be performing, food trucks will be available. Commissioner Bill Radford stated that he and Scottie were going to help with getting a touch-a-truck for the kids, and some classic cars.

Commissioner Pittman said he wanted to thank Police Chief Woodard for all his help with the control of traffic at the fire department during the voting on Election Day. He said it is always so chaotic with traffic and citizens walking across the street. He said it would be nice to have another location due to safety concerns because there would be more citizens voting in November. The board ask that Chief Woodard contact the Board of Elections on the process for another site for voting.

STAFF REPORTS**:** A reminder to the board of a Public Hearing on March 27th at 12 Noon for the Wireless Communications Management.

Attorney Will Barham stated he had followed up on the USDA loan and spoke with Jeff Hill, who is the contact for Deacon Jones concerning the crane truck. He said he was in the process to get the town a VIN number by the end of March or first of April. Will said once he received the VIN number, he could redo the paperwork for USDA. He stated that there were funds left over from the garbage truck to purchase a crane truck that could be used to pull up the submersible sewer pumps.

**NEW BUSINESS**

CLOSED SESSION

The board entered a brief closed session to discuss personnel matters.

**MEETING RECESSED**

The meeting recessed until Friday, March 27, 2020 at 12 Noon.

Motion: Comm. Greg Baker

Second: Comm. Bill Radford

Vote: unanimous

Connie N. Capps \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Deputy Clerk Jeff Holt, Mayor

**TOWN OF PINE LEVEL**

**MINUTES OF RECESSED MEETING**

**MARCH 27, 2020**

**12:00 P.M.**

**CALL TO ORDER**

Mayor Jeff Holt called the meeting to order from the recessed meeting from March 9, 2020 in order to hold a public hearing on the Wireless Communication Management Agreement.

**ROLL CALL**

√ Mayor Jeff Holt

√ Commissioner Greg Baker

√Commissioner Jimmy Garner

√ Commissioner Phil Pittman

√ Commissioner Bill Radford

Staff Present: Public Works Supt. Ray Stuckey and Deputy Clerk Connie Capps

Motion to open public hearing: Comm. Jimmy Garner

Second: Comm. Bill Radford

Vote: unanimous

Mayor Holt asked if anyone would like to speak favorably for or against the plans to put antennas on the water tank from Wireless Communications Management. There was no response.

Motion to close public hearing: Comm. Jimmy Garner

Second: Comm. Greg Baker

Vote: unanimous

Motion to adopt and sign the Resolution: Comm. Jimmy Garner

Second: Comm. Greg Baker

Vote: unanimous

**UPDATE FROM NC UTILITIES COMMISSION**

Mayor Holt updated the board on an Order from the NC Utilities Commission concerning disconnections for non-payment and waiving fees. He read from the Order which has been posted to the town’s website:

 Pursuant to N.C. Gen. Stat. § 62-32 and the North Carolina Utilities Commission’s general supervisory powers over the rates charged and service rendered by public utilities in this state, the Commission finds good cause in light of the nature of the current emergency to order that all jurisdictional electric, natural gas, and water and wastewater public utilities, including resellers, shall immediately cease customer disconnections due to non-payment of utility bills, except where necessary as a matter of safety or where requested by the customer, and waive the application of late fees incurred during the State of Emergency. No provision in this Order shall be construed as relieving a customer of their obligation to pay bills for receipt of any utility service covered by this Order.

Mayor Holt also stated that he received a call from the Johnston County Manager’s office that our rescue squad had revert their hours from 12 hours to 24 hours.

**MEETING ADJOURNED**

There being no further business to address, the meeting adjourned at 12:07 p.m.

Motion to adjourn: Comm. Phil Pittman

Second: Comm. Jimmy Garner

Vote: unanimous

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Connie N. Capps, Deputy Clerk Mayor