

**Mayor**  
Jeff Holt

**Mayor Pro-Tem**  
Greg Baker

**Board of Commissioners**  
Jimmy Garner  
Phil Pittman  
Bill Radford



**Town Clerk**  
Connie N. Capps

**Police Chief**  
Ashley Woodard

**Public Works Supt.**  
Ray Stuckey

**Rec. Coordinator**  
Scottie Hayes

**TOWN OF PINE LEVEL  
MINUTES OF REGULAR  
BOARD OF COMMISSIONERS MEETING  
JULY 12, 2021**

**CALL TO ORDER**

Mayor Jeff Holt called the regular meeting of the Pine Level Board of Commissioners to order at 7:00 p.m. on Monday, July 12, 2021 at the Pine Level Town Hall.

**ROLL CALL**

✓ Mayor Jeff Holt  
✓ Commissioner Greg Baker  
X Commissioner Jimmy Garner  
✓ Commissioner Phil Pittman  
✓ Commissioner Bill Radford

**STAFF PRESENT**

Attorney Chip Hewett, Consultant Dan Simmons, Police Chief Ashley Woodard, Recreation/Zoning Administrator Scottie Hayes, Public Works Supt. Ray Stuckey, and Town Clerk Connie Capps

**OTHERS PRESENT**

Fire Chief Brannan Barbee, Fireman Joseph Radford, Fire Department President Greg Johnson, Robert Wool and Kevin Kornegay

**INVOCATION AND PLEDGE**

Invocation: Mayor Jeff Holt

Pledge: Commissioner Phil Pittman

## **AGENDA**

Mayor Holt stated that a few changes need be made to the agenda referencing Items #6, #7, and #8 concerning the public hearings for Emily Gardens Subdivision. He stated that he had received an email from the developer requesting to table the public hearings to August 9, 2021, which will be the next town board meeting. Mayor Holt also said that Item #8 under Committee Reports from the Planning Board is also concerning Emily Gardens that should be discussed at the next meeting also. Commissioner Greg Baker made a motion to amend the agenda to table the public hearings for Emily Gardens and also Item #8 the Memo from the Planning Board until August 9, 2021, and have these items placed on next month's agenda. Commissioner Bill Radford seconded the motion. The motion passed by unanimous vote. Mayor Holt asked Attorney Chip Hewett if the town was required to readvertise the hearings or send out notices to the property owners. Attorney Hewett stated that according to 160A-81 no further advertisement would be needed.

## **MINUTES- June 14, 2021 and June 28, 2021**

Motion to approve: Commissioner Phil Pittman

Second: Commissioner Bill Radford

Vote: Unanimous

## **PUBLIC COMMENT**

Mayor Jeff Holt asked if anyone would like to address the board for public comment. There was no public comment.

## **PROCLAMATION FOR PARKS AND RECREATION**

Mayor Holt read a Proclamation, "Designating July 16, 2021 as Park and Recreation Professionals Day". The board thanked Scottie Hayes for his 14 years of service to the town. (The Proclamation is included and made a part of these minutes.)

## **DEPARTMENT REPORTS**

**Recreation:** Commissioner Bill Radford reported that Scottie Hayes had received estimates on repairs needed at the recreation park and asked Scottie to report on them. Scottie said the shelters, gazebo, and dug outs were in need of repairs and the estimate totals range from \$15,000.00- \$20,000.00. Mayor Holt said that it had been mentioned that the Lions Club may be willing to take on the project of the large covered shelter. Ray Stuckey stated that they were willing to do that. Commissioner Radford also reported that a neighbor had contacted him about a sink hole at the park. Scottie said

he and Ray Stuckey were aware of this and that it is in the process of being repaired. After some discussion Commissioner Bill Radford entered a motion for the board to make every effort to allocate funds so the repairs could be made as well as the drainage problem as soon as possible. Commissioner Phil Pittman seconded the motion. Motion passed by unanimous vote.

Scottie also informed the board that the town was now taking registration forms for football, cheerleading, tee ball, and soccer. He said football practice will begin on August 1<sup>st</sup>, and the other sports beginning after Labor Day. He said the recreation department was considering replacing the reverse raffle with a quarterly raffle every two months. He asked that everyone support the Recreation Department.

**Water/Sewer:** Consultant Dan Simmons reported on the water and sewer project and said it was moving along. He said the pandemic had affected the supply chains and that they are having trouble getting pipe and materials. He said due to low inventories where supplies are purchased, we may have to extend the project beyond the end of the construction date. Mr. Simmons stated that he went over the rehab part of the project with them and discussed what they needed to do and when they needed to do it. He said we are not moving as fast as we want to, but it is not anything the contractors have done.

Public Works Supt. Ray Stuckey stated that the department had repaired four leaks today. Water and Sewer Commissioner Phil Pittman reported that he and Ray Stuckey had attended a meeting last week in Smithfield along with other towns concerning wastewater issues. He said it was stated that the towns should work together in the treatment of wastewater and water because Johnston County seems to be behind and are not catching up. Commissioner Pittman stated that Pine Level does not have the wastewater capacity that we would like. He said a study had been done through UNC, and there were other options as a town that we can look at. He suggested that towns go together to solve some of these problems instead of leaving it all up to Johnston County to solve. Commissioner Pittman said he suggested at the meeting that Johnston County not favor one town over another which is what is happening, but to treat all towns the same. He said some of the larger towns like Cleveland, Flowers Plantation and 40/42 are not incorporated. He said part of our tax monies are going to supplement their services. Mayor Holt stated that there had been some discussion about a regional sewer treatment facility to benefit Pine Level, Princeton, Kenly and Micro.

**Police:** Police Chief Ashley Woodard stated that there had been some car break-ins in Johnston County and encouraged everyone to keep their vehicles locked at all times.

**Streets:** Commissioner Greg Baker reported that effective today, the town is picking up any recyclables on the same day designated for garbage pickup.

**Fire Department:** Fire Chief Brannan Barbee reported that the July Fourth Celebration went very well. He said the department completed their raffle and that went well also. He said they had not received the final figures on the raffle as of yet.

The Fire Chief also stated that the Johnston County Fireman's Association has the newest chapter in the North Carolina Children's Burn Center Foundation. He said the department was looking into helping raise money for the Children's Burn Center through the Johnston County Chapter. He stated the fund raiser would benefit and help those in our local area. He said they were looking forward to being partners with this foundation and in helping make this fund raiser a success. Mayor Holt thanked the Fire Department for a great job!

**Staff Report:** Mayor Holt stated that the final Budget Amendments for June 30, 2021 were presented for adoption. A motion was made by Commissioner Bill Radford and seconded by Commissioner Greg Baker to adopt the final budget amendments for June 30, 2021. The motion passed by unanimous vote.

Commissioner Phil Pittman reminded the board of the Utility Fees Sheet that was in their agenda packet. He said he had requested Billie Kay Twigg to research the utility fees from other towns to see how Pine Level compared. He asked the board to review the fees and if any changes needed to be made, the board could do so at the August meeting.

### **UNFINISHED BUSINESS**

None.

### **NEW BUSINESS**

None

### **MAYOR'S MINUTE**

Mayor Jeff Holt stated that the Water and Sewer Project that was going on now, as inconvenient as it may be for all of us, is necessary. He said the end of the project is in near sight. Mayor Holt stated that we need to be proactive in replacing these water lines which were put in the ground in 1957. He said the town is replacing sewer lines, pump stations, and manholes that have been here since 1977. He said there was a lot of moving pieces going on right now, and the town should make sure we address these things for the growth now and for the future. He said the town has a well we drilled that could provide more water, but has an issue with some levels of chemicals that can be treated, and we also have some prices on constructing a treatment facility at that well site. He said hopefully with completing these projects a new force main would get sewer to Selma and to the treatment plants. Consultant Dan Simmons stated that Johnston County Commissioners has taken bids on that force main and it should be awarded next Monday night. He said Johnston County was still in the designing stages

for a treatment facility. Mayor Holt said from the town's perspective there is a lot of moving pieces to consider before we see dirt being turned.

**ADJOURNMENT**

Mayor Holt thanked everyone for attending the meeting. There being no further business to discuss, Commissioner Phil Pittman made a motion to adjourn the meeting. Commissioner Bill Radford seconded the motion. The motion passed by unanimous vote. The meeting adjourned at 7:35 p.m.

Connie N. Capps

Connie N. Capps, Town Clerk



Jeff Holt  
Jeff Holt, Mayor