

Mayor
Jeff Holt

Mayor Pro-Tem
Greg Baker

Board of Commissioners
Jimmy Garner
Phil Pittman
Bill Radford



Town Clerk
Connie N. Capps

Police Chief
Ashley Woodard

Public Works Supt.
Ray Stuckey

Rec. Coordinator
Scottie Hayes

**TOWN OF PINE LEVEL
MINUTES OF REGULAR
BOARD OF COMMISSIONERS MEETING
MAY 9, 2022**

CALL TO ORDER

Mayor Jeff Holt called the regular meeting of the Pine Level Board of Commissioners to order at 7:00 p.m. on Monday, May 9, 2022 at the Pine Level Town Hall.

ROLL CALL

✓ Mayor Jeff Holt
✓ Commissioner Greg Baker
✓ Commissioner Jimmy Garner
✓ Commissioner Phil Pittman
✓ Commissioner Bill Radford

STAFF PRESENT: Attorney Chip Hewett, Consultant Dan Simmons, Police Chief Ashley Woodard, Recreation/Zoning Administrator Scottie Hayes, Public Works Supt. Ray Stuckey, Finance Consultant Marla Ashworth, and Town Clerk Connie Capps

OTHERS PRESENT:

Planning Board Chairman Randy Jones, Engineers from Draper Aden Associates Tyrus Clayton and Ethan Gartin, Fire Chief Brannan Barbee, Fire Department President Greg Johnson, and Terry Rains

INVOCATION AND PLEDGE

Invocation- Commissioner Phil Pittman
Pledge- Terry Rains

AGENDA

Mayor Holt stated he would like to amend the agenda to add under New Business:

Item A - Moccasin Creek Service District Funding

Motion by: Commissioner Bill Radford

Second by: Commissioner Greg Baker

Vote: Unanimous

APPROVAL OF MINUTES- APRIL 11, 2022

Motion by: Commissioner Greg Baker

Second by: Commissioner Bill Radford

Vote: Unanimous

PROCLAMATIONS

The following Proclamations were adopted by the board recognizing the following:

Municipal Clerks Week- May 1-7, 2022

National Public Works Week- May 15-21, 2022

National Police Week- May 15-21, 2022

Motion by: Commissioner Greg Baker

Second: Commissioner Phil Pittman

Vote: Unanimous

PUBLIC COMMENT

Commissioner Bill Radford stated that he appreciated the way the Police Department handled the situations of ringing doorbells and knocking on doors in town. He said they did a great job.

SPECIAL RECOGNITION

Mayor Holt next recognized Consultant Dan Simmons who has represented and assisted the Town of Pine level with engineering services since the mid 1970's. He was also the town's consultant when the sewer system was installed in town. He said Dan retired on April 29th with McGill Associates. He presented Dan with a plaque. Mayor Holt stated that the Town of Pine Level appreciated his many years of devoted and invaluable service to the town. Mayor Holt also stated that a retirement luncheon was held in Smithfield that several employees attended.

RESPONSE FROM POSTAL SERVICE

The board discussed the letter received back from Katie Smith concerning the post office and street delivery. After some discussion, there was no action taken.

COMMITTEE REPORTS

Planning Board- A memo was submitted by the Planning Board requesting that Planned Unit Developments (PUDS) be removed from the town's Unified Development Ordinance, Section 405.45. A motion was made by Commissioner Bill Radford to call for a public hearing to consider the amendment on June 13, 2022. Commissioner Phil Pittman seconded the motion. The motion passed by unanimous vote. Scottie stated that Planner Curtis Lee showed a video at the Planning Board meeting that was very informative concerning growth in small towns. He said he would like for the town board to see it next month.

DEPARTMENT REPORTS

Recreation: Scottie Hayes reported that tee ball, coach pitch, baseball and softball would be finishing up around June 1st. He also stated that the July 4th celebration and activities would be held on Monday July Fourth. He said the fireworks proposal should be sent to the town soon. He said he was also planning a kick ball tournament for the Fourth.

Commissioner Bill Radford stated that he had received complaints on the noise from the park and suggested a six-foot privacy fence be placed at the front of the park between the houses and the jungle gym so as not to disturb residents that live next to the park. He asked that Scottie get a quote on the fence. He said mulch was also needed in certain areas and to get a quote on mulch also. He said he had also noticed that the town may need to do some tree trimming also. He said the park was looking very good and was also very impressed with the food truck at the park.

Water/Sewer:

Consultant Dan Simmons reported that the water and sewer project would soon be completed and the final inspection should be done in a few weeks. He said new covers are being placed on the manholes and they should be finished in a few weeks.

ADOPTION OF RESOLUTION FOR NEW SUPPLY WELL AND WATER TREATMENT PLANT IMPROVEMENTS

A Resolution was presented to the board for adoption from the NC Department of Environmental Quality offering ARPA Funding in the amount of \$1,402,600.00 for the construction of a New Supply Well and Water Treatment Plant Improvements Project.

Motion to adopt: Commissioner Greg Baker

Second: Commissioner Bill Radford

Vote: Unanimous

RFQ'S FOR ENGINEERING SERVICES

Mayor Holt stated three good Engineering firms had submitted RFQ's to the town:

The Wooten Company, Municipal Engineering Inc., and Draper Aden Associates.

After some discussion, Mayor Holt recommended Draper Aden Associates. He said any of the projects that the town will be billed for will come from the ARPA funds with no expense from the town.

Motion by: Commissioner Phil Pittman

Second: Commissioner Greg Baker

Vote: Unanimous

JOHNSTON COUNTY BULK WASTEWATER AGREEMENT

Attorney Chip Hewett stated that the Johnston County Bulk Wastewater Agreement should be placed on the agenda for the June meeting. He said this was concerning the sewer allocations. He also stated that no public hearing would be required, and that he would provide a copy of the agreement to the clerk to be placed on the agenda in June.

Street Dept:

Commissioner Greg Baker reported that the street maintenance guys were doing a great job. He also stated that the street patching looked good.

Police Dept:

Police Chief Ashley Woodard reported that everything was going well. He said unfortunately he would have one police officer leaving going to another town. He said he would be advertising for this position soon.

Fire Dept:

Fire Chief Brannan Barbee reported that there would not be a Fireman's Day this year like the ones in the past. He said on Saturday the department would be having a car seat check at the fire department with the Johnston County Partnership with Children from 10 a.m. until 2 p.m. He said there would also be information on fire prevention and fire safety available at the fire department as well as smoke detectors. He said the department decided to replace Fireman's Day with these activities. Mayor Holt thanked the Fire Department for all they do for the Town of Pine Level.

Staff: Town Clerk reminded the board members of the Ethics Training on May 26th at 10 a.m.

UNFINISHED BUSINESS

Mayor Holt reported that Moccasin Creek Service District Board had spent \$50,000 to do a study to identify problem areas. After reviewing the study, a budget was put together for the repairs. He stated that Moccasin Creek drains the areas of Selma and Pine Level, which is about 22 miles. He said the district has made application to the State for grant money. He said the letter you have received in the agenda is going to the NC Attorney General's Office stating that the Town of Pine Level supports efforts to begin finding ample funding and expertise in order to begin what may take several phases over the next five years.

Motion to offer this letter of support: Commissioner Phil Pittman

Second: Commissioner Greg Baker

Vote: Unanimous

NEW BUSINESS

None.

MAYOR'S MINUTE

Mayor Holt informed board members that the Town of Pine Level 's 150th Anniversary is coming up in 2023. He said he would like for the Town of Pine Level to have a huge celebration. He said we need to formulate a committee and include all churches, clubs, scouts, and bands. The board agreed.

ANNOUNCEMENTS

None.


ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 7:55 p.m.

Motion to adjourn: Commissioner Phil Pittman

Second: Commissioner Greg Baker

Vote: Unanimous


Connie N. Capps, Town Clerk




Jeff Holt, Mayor