

Mayor
Jeff Holt

Mayor Pro-Tem
Greg Baker

Board of Commissioners
Jimmy Garner
Phil Pittman
Bill Radford



Town Clerk
Connie N. Capps

Police Chief
Ashley Woodard

Public Works Supt.
Ray Stuckey

Rec. Coordinator
Scottie Hayes

**TOWN OF PINE LEVEL
MINUTES OF REGULAR
BOARD OF COMMISSIONERS MEETING
SEPTEMBER 12, 2022**

CALL TO ORDER

Mayor Jeff Holt called the regular meeting of the Pine Level Board of Commissioners to order on Monday, September 12, 2022 at 7:00 p.m. at the Pine Level Town Hall.

ROLL CALL

✓ Mayor Jeff Holt
✓ Commissioner Greg Baker
X Commissioner Jimmy Garner
✓ Commissioner Phil Pittman
✓ Commissioner Bill Radford

STAFF PRESENT: Attorney Chip Hewett, Police Chief Ashley Woodard, Recreation Director/Zoning Administrator Scottie Hayes, Public Works Superintendent Ray Stuckey, and Town Clerk Connie Capps.

OTHERS PRESENT: Pine Level Fire Chief Brannan Barbee, Fire Dept. President Greg Johnson, Kevin Kornegay and Ethan Gartin with TRC Companies

INVOCATION: Mayor Jeff Holt

PLEDGE: Police Chief Ashley Woodard

APPROVAL OF AGENDA

Mayor Jeff Holt stated to add under New Business Item A:
Proclamation Terminating the State of Emergency in the Town of Pine Level.
Motion to approve agenda as amended: Commissioner Greg Baker
Second: Commissioner Bill Radford
Vote: Unanimous

APPROVAL OF MINUTES – AUGUST 8, 2022

Motion to approve: Commissioner Phil Pittman

Second: Commissioner Bill Radford

Vote: Unanimous

PUBLIC COMMENT

Resident Kevin Kornegay came before the board for clarification on the System Development Fees the board approved on February 14, 2022. Kevin stated his understanding was those prices were for new lots without taps and not for existing lots with taps. Mayor Holt stated that Johnston County had increased their sewer treatment and transmission fees, therefore the town had to pass this increase to our customers. He said the cap for Pine Level is 230,000 gallons per day and we are currently exceeding that amount. He said beginning in January, Johnston County will begin charging us for gallons over that cap, therefore the town will pass these fees along. He said the town can buy additional capacity with these fees. After some discussion, Commissioner Greg Baker made a motion to waive the tap fee but not the system development fee for Kevin Kornegay. Commissioner Bill Radford seconded the motion. Attorney Chip Hewett advised the board to rescind the motion in order to do more research in the General Statutes on the matter. Commissioner Greg Baker then rescinded his motion and Commissioner Bill Radford rescinded his second. Attorney Chip Hewett advised the board if you waive a fee for one you will have to waive the fee for everyone. The board agreed. Mayor Holt stated to place this item of business on the agenda under Unfinished Business for the October meeting.

PUBLIC HEARING ON SPECIAL USE PERMIT

Mayor Holt stated the public hearing that was scheduled for a special use permit was cancelled due to the applicant withdrawing their application.

Planning Board

The following applicants were reappointed to the Pine Level Planning Board. Their terms will expire on October 31, 2025.

Two in-town members: Berry Godwin and Terry Rains

One in-town alternate member: Randy Holloman

One ETJ member: Greg Johnson (will send to Johnston County Commissioners for Appointment)

Motion by: Commissioner Bill Radford

Second by: Commissioner Greg Baker

Vote: Unanimous

An Ordinance Amendment application was presented to the board for consideration and charging a fee of \$750, which would be non-refundable.

Motion to adopt application and fee: Commissioner Greg Baker

Second: Commissioner Bill Radford

Vote: Unanimous

DEPARTMENT REPORTS

RECREATION:

Due to the absence of Recreation Director Scottie Hayes, Recreation Commissioner Bill Radford reported to the board concerning the following:

Football- The first game of the season was last Saturday. We were able to field 3 age groups of football and cheerleaders this year. We have approximately 120 kids participating this year.

Baseball/Softball- There is one team in baseball and softball, practice began last week and the games will begin in two weeks.

Tee ball-We have 4 teams this year, we will begin games in two weeks. We have approximately 35 kids participating this year.

Soccer- We will have 9 field teams this year, games will begin next week. We have 85 kids participating this year.

Concession Stand Improvements- We are nearing the end of our concession stand project. The flooring and windows need to be finished as well as some touch ups on paint and fixtures. We hope to be completed by the end of the month. He stated that everyone is very impressed with the concession stand. The white privacy fence has been installed in the new park area.

It was stated that the Lions Club was still discussing the shelter project at the park.

Commissioner Bill Radford said everyone is impressed with the concession stand.

The following applications were submitted for appointment to the Recreation Committee:

Thomas Ray Melvin, Glenwood Watson, and Bryan Emery.

Commissioner Bill Radford made a motion to accept all three applications for the Recreation Committee.

Commissioner Greg Baker seconded the motion. The motion passed by unanimous vote.

WATER/SEWER

Mayor Jeff Holt stated the following Resolutions were presented for adoption:

- 1) **Res 09-22-23-003** Resolution to develop and Implement a New Stormwater Utility with Stormwater Enterprise Fund
- 2) **Res 09-22-23-004** Resolution to conduct a study in a project described as Pine Level Water Treatment Plant and Maintenance Building Project
- 3) **Res-09-22-23-005** Resolution for Pine Level Sewer Capacity Fees Project

Ethan Gartin representing TRC Engineering Company gave a summary for each of the resolutions and stated that the applications were due on September 30th. He said the town should find out information possibly in December.

Commissioner Phil Pittman made a motion to adopt the three resolutions and Commissioner Bill Radford seconded the motion. The motion passed by unanimous vote.

STREETS

Street Commissioner Greg Baker stated that the street paving and sidewalks look great, and the board agreed. Mayor Holt stated that he had been talking with the State on paving Peedin Avenue.

POLICE

Police Chief Ashley Woodard stated that all was going well. Mayor Holt stated that Sgt. Alan Lee who has been with the town for 16 years will be retiring on October 1st. Mayor Jeff Holt said we plan to recognize Alan at the October meeting.

FIRE DEPT.

Pine Level Fire Chief Brannan Barbee reported that Greg Johnston and himself went to South Dakota to finalize plans for the new firetruck the department will be receiving in about ten to twelve months. He said "Fire Prevention Week" is October 9th thru 15th and he would be sending information to the town hall to be given out to the customers. He said the department would also be going to Pine Level Elementary School that week to speak with the children.

He said the department had completed the hydro flow testing on the new water lines and received good numbers, which was a big improvement for the majority of the town. He also asked for the town to notify the fire department when performing any water monitoring data because they would like to be involved in the process for the purpose of ISO ratings. Mayor Holt agreed.

Brannan also stated that the Town of Cary held a Community Day yesterday and invited the fire department to participate in the ceremony for remembering September 11, 2001. He said the department sent two fireman which joined with military vehicles and the Veterans Core Group. He also stated that this morning some of the men from the department went to Smithfield -Selma High School and took part in their remembrance of September 11th ceremony. He asked that everyone always remember and reflect on that day 21 years ago. Mayor Jeff Holt thanked the Fire Chief and all the firemen for everything they do for the town.

STAFF

Town Clerk Connie Capps reported that auditors would be at the town hall on Thursday, September 22nd to begin the audit for the fiscal year July 1, 2021-June 30, 2022.

She informed the board that the town's ordinances were in the process of being reviewed for codification. She also stated that plans were being discussed concerning the Town of Pine Level's 150th Anniversary in the upcoming year.

UNFINISHED BUSINESS- None

NEW BUSINESS

Mayor Jeff Holt reminded the board of a Proclamation that was adopted on March 19, 2020 declaring the existence of a State of Emergency concerning COVID-19. He said Governor Cooper terminated the State of Emergency on August 15, 2022. A Proclamation was presented to the board for "Terminating A State of Emergency in the Town of Pine Level".

Motion to approve: Commissioner Bill Radford

Second: Commissioner Greg Baker

Vote: Unanimous

MAYOR'S MINUTE

Mayor Holt informed the board that there is no longer an organization Veterans of Foreign Wars (VFW) in Pine Level. He said years ago the VFW deeded the VFW building to the Town of Pine Level. He said they continued to meet monthly for a short time and also used the building as needed. He said currently there is only about four or five active members. He stated that recently Commander J.T. Stallings informed him that the VFW was losing their Charter. Mayor Holt said at some point in the near future the town will need to discuss several items of business concerning the VFW and the tank. He said there was no rush. Mayor Holt stated when they were active, they led our parades, had turkey shoots, BBQ sales and volunteered in Pine Level. He said when we see these men tell them we appreciate them and

their service. Attorney Chip Hewett stated that there was a museum in Danville Virginia that might would accept the tank.

CLOSED SESSION

At 8:00 p.m. a motion was made by Commissioner Greg Baker and seconded by Commissioner Bill Radford to enter closed session for:

§143-318.11(a)(3)

§143-318.11(a)(4)

§ 143-318.11(a)(6)

At 8:35 p.m. the board re-entered regular session and Mayor Holt stated no action was taken.

CHANGE IN MEETING DATE

The board agreed to change the meeting date from October 10th to October 24th due to conflicts.

Mayor Holt said that the board would set the time for Trick or Treating at the October meeting.

Motion by: Commissioner Bill Radford

Second by: Commissioner Greg Baker

Vote: Unanimous

ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 8:40 p.m.

Motion to adjourn: Commissioner Bill Radford

Second: Commissioner Greg Baker

Vote: Unanimous



Connie N. Capps, Town Clerk



Jeff Holt, Mayor

