

Mayor
Jeff Holt

Mayor Pro-Tem
Greg Baker

Board of Commissioners
Jimmy Garner
Phil Pittman
Bill Radford



Town Clerk
Connie N. Capps

Police Chief
Ashley Woodard

Public Works Supt.
Ray Stuckey

Rec. Coordinator
Scottie Hayes

TOWN OF PINE LEVEL
MINUTES OF REGULAR BOARD OF COMMISSIONERS MEETING
SEPTEMBER 11, 2023

WELCOME AND CALL TO ORDER

Mayor Jeff Holt called the regular meeting of the Pine Level Board of Commissioners to order on Monday, September 11, 2023 at 7:00 p.m. at the Pine Level Town Hall.

ROLL CALL

- ✓ Mayor Jeff Holt
- ✓ Commissioner Greg Baker
- ✓ Commissioner Jimmy Garner
- ✓ Commissioner Phil Pittman
- ✓ Commissioner Bill Radford

STAFF PRESENT: Attorney Chip Hewett, Town Administrator Dustin Kornegay, Police Chief Ashley Woodard, Administrative Assistant Ashley Willoughby, and Town Clerk Connie Capps.

OTHERS PRESENT: Planning Board Chairman Randy Jones, Fire Department President Greg Johnson, Rodney Cabe, Jeff Leslie, Shelia Taylor, Shane Strickland, Jonathan Arthur, Richard Arthur, Terry Rains, and Kevin Kornegay.

INVOCATION: Mayor Jeff Holt

PLEDGE: Resident Terry Rains

APPROVAL OF AGENDA

Mayor Jeff Holt stated that he would like to add a brief Closed Session at the end of the meeting to discuss Personnel matters according to §143-318.11(6).

Motion: Commissioner Greg Baker

Second: Commissioner Phil Pittman

Vote: Unanimous

APPROVAL OF CONSENT AGENDA

Minutes from August 14, 2023

Financial Report/Check Listing/ Final Budget Amendments

Motion to approve: Commissioner Phil Pittman

Second: Commissioner Bill Radford

Vote: Unanimous

PUBLIC COMMENTS

Resident Jeff Leslie who resides on Oliver Street stated there was not a lot of room on either side of his driveway to place his garbage cart due to 70-A Highway being so near to his driveway. He said after the garbage is collected; the cart is left in the middle of his driveway. He said his biggest concern was safety. Commissioner Phil Pittman stated that he and Commissioner Greg Baker would contact Public Works Superintendent Ray Stuckey to resolve the problem.

Mr. Rodney Cabe who is the Chairman of the Moccasin Creek Drainage Committee reported the permit should have been approved this week, which gives the Committee the green light to begin working on Moccasin Creek.

Bruce Avery who resides at 113 Fitzgerald Street stated that he had a question concerning the monthly Operations Water Reports. He said it was his understanding the reports from March-July had not been submitted to the State. Mayor Holt stated when the board was made aware of the situation, which was during the time the town had turn-over in the public works department, we handled it as soon as possible and got someone who was certified to do the reporting without any cost to the town.

Shelia Taylor who resides on Oliver Street asked about the quality of the water during this time. Mayor Holt stated that he could not answer that question and Mr. Stuckey was not present tonight to answer.

Mr. Avery stated that he had seen a man driving the garbage truck that he did not know, and asked Commissioner Garner if the street department men had received their CDL permits as discussed at last month's meeting. Mayor Holt stated he was told by a law enforcement officer the men could drive the truck if the pay load did not exceed 26,100 pounds. He said the day you saw this; Commissioner Garner notified me of the situation and then I notified the Town Administrator, who notified Mr. Stuckey, and the man was then removed from driving the garbage truck. Mayor Holt stated it was the day our part-time worker, who has his CDL's was out sick and another public works employee was driving the truck around town which was almost empty. He said since that time, we have found out what the law states, and that anyone who drives the garbage truck no matter if it was empty or full would need to have their Class B CDL's.

Mr. Kyle Coello who resides at 119 Fitzgerald Street stated he had problems with drainage with his yard flooding every time there was a heavy rain. He said the Public Works Superintendent came by his house to view the problem and stated that it was the homeowner's responsibility to repair, not the town. Commissioner Pittman stated he and Mr. Stuckey would go by and check on the backup problem tomorrow and advise.

EMPLOYEE RECOGNITION

Mayor Holt was going to recognize employee Scottie Hayes for fifteen years of service with the town, but due to him being at the park for the ballgames, he stated we will recognize Scottie next month.

PUBLIC HEARING CONTINUED FROM AUGUST 14, 2023-REZONING REQUEST BY PEEDIN ROAD LLC-DAN HEAVNER

Mayor Holt stated the board had previously voted to continue the public hearing from August 14, 2023 on the rezoning request submitted by Peedin Road LLC Dan Heavner. Mayor Holt asked what was the pleasure of the board. Commissioner Bill Radford made a motion to approve the rezoning request to LI (Light Industry) and Commissioner Greg Baker seconded the motion. The motion passed by unanimous vote.

PUBLIC HEARING ON EXTENDING THE CURRENT MORATORIUM

Upon a motion by Commissioner Greg Baker and second by Commissioner Bill Radford a public hearing was opened for the purpose of extending the current Moratorium. The motion passed by unanimous vote.

Mayor Holt stated that currently we have a Moratorium in place that will expire on October 11, 2023. He stated the Planning Board had recommended that the town extend the Moratorium for twelve months to expire on October 11, 2024, due to information concerning adequate sewer capacity. He said the motion last month was made contingent upon Attorney Chip Hewett's findings on holding a public hearing. Mayor Holt stated we have advertised for this public hearing and have received a recommendation from the Planning Board. Mayor Holt asked for any discussion. There was no discussion. Commissioner Phil Pittman made a motion to close the public hearing and Commissioner Bill Radford seconded the motion. The motion passed by unanimous vote. Commissioner Bill Radford then made a motion to extend the current Moratorium to October 11, 2024, and Commissioner Greg Baker seconded the motion. The motion passed by unanimous vote.

RESOLUTION DIRECTING THE CLERK TO INVESTIGATE AN ANNEXATION PETITION

Mayor Holt stated that an Annexation Petition had been submitted by Merleon G. Creech and Teresa Creech Arthur. They directed Town Clerk Connie Capps to investigate the sufficiency of the petition. Commissioner Phil Pittman made a motion to adopt the Resolution and Commissioner Bill Radford seconded the motion. The motion passed by unanimous vote. Commissioner Jimmy Garner then made a motion to call for a public hearing on the annexation petition to be held at the next meeting which will be on Monday, October 9, 2023. Commissioner Phil Pittman seconded the motion. The motion passed by unanimous vote.

COMMITTEE REPORTS

TOWN OF PINE LEVEL 150TH ANNIVERSARY EVENT

Co-Chairman Randy Jones gave an update on the 150th Celebration that will be held on Saturday, September 16th at Sam Godwin Park from 11 a.m. to 7 p.m. Mr. Jones stated that he wanted to thank all the Sponsors, the 150th Committee, town employees, and everyone who helped in making this 150th event possible. He said there will be food vendors, craft vendors, bounce houses for the kids, a car show, and Beach Bands for everyone to enjoy. He said there will be presentations and a time capsule involved. He said it was going to be a great event with great weather, and we look forward to seeing everyone there! Mayor Holt thanked Mr. Randy Jones for his leadership in this event.

TOWN ATTORNEY REPORT

Attorney Chip Hewett reported that he had been meeting with the Johnston County Commissioners concerning sewer capacity. He said the County Commissioners were getting close to having all the towns sign the agreement, and he would let us know if there are any changes.

TOWN ADMINISTRATOR REPORT

Dustin Kornegay presented a Project Resolution for adoption. He stated by adopting this resolution would allow the town to apply for a grant and to do the improvements at the water plant. He said this grant was through the NC Division of Water and Infrastructure with the State.

Motion to adopt: Commissioner Greg Baker

Second: Commissioner Bill Radford

Vote: Unanimous

DEPARTMENT REPORTS

PLANNING BOARD

Mayor Holt stated applications had been received by Cecelia McClain Joyner, Terry Rains, and Chuck Hardison to be considered for in-town positions on the Planning Board. Their terms would expire on October 31, 2026.

Motion to approve: Commissioner Phil Pittman

Second: Commissioner Greg Baker

Vote: Unanimous

Applications received for the ETJ consisted of Tonia Hill, Shannan L. Parrish, and Jamie Shane Strickland. He said the ETJ positions would be recommended by the town board and sent to the Johnston County Board of Commissioners for approval. If approved their terms would be for three years to expire October 31, 2026.

Motion to accept the appointments and send to the County: Commissioner Phil Pittman

Second: Commissioner Greg Baker

Vote: Unanimous

Mayor Holt also stated that after researching other towns Zoning Fee Schedules, the Planning Board has recommended to amend the Zoning Fee Schedule, to be more in line with other towns in Johnston County. He said one change that was suggested was the variance fee be amended from five hundred dollars (\$500) to two hundred fifty dollars (\$250). He said this would be an amendment to our budget.

Motion to approve the Fee Schedule as recommended by the Planning Board:

Commissioner Bill Radford

Second: Commissioner Phil Pittman

Vote: Unanimous

TOWN OF PINE LEVEL
ZONING FEES SCHEDULE (Amended 9-11-2023)

<u>ZONING PERMITS</u>	<u>\$ 50.00</u>
<u>REZONING PERMITS</u>	<u>\$250.00 Up to 5 acres</u>
	<u>\$500.00 Over 5.01 acres</u>
	(One (1) Parcel ID# per application/ fee.)
<u>VARIANCE</u>	<u>\$250.00</u>
<u>SPECIAL USE PERMIT</u>	<u>\$300.00</u>
<u>EXEMPT/ REVIEWS/ RECOMBINATION</u>	<u>\$ 50.00</u>
<u>MINOR SUBDIVISION (1 to 4 lots)</u>	<u>\$150.00</u>
<u>MAJOR SUBDIVISION (5 to 40 lots)</u>	<u>\$250.00 plus \$25.00 per lot</u>
<u>(41 or more lots)</u>	<u>\$500.00 plus \$25.00 per lot</u>
<u>SIGN PERMIT</u>	<u>\$ 25.00</u>
<u>TEMPORARY EVENT PERMIT</u>	<u>\$ 50.00</u>
<u>ACCESSORY BUILDING PERMIT/ POOL</u>	<u>\$ 50.00</u>
<u>FENCE PERMIT</u>	<u>\$ 25.00</u>
<u>DOMESTIC ANIMAL PEN PERMIT</u>	<u>\$ 10.00</u>
<u>BEE HIVES PERMIT</u>	<u>\$ 10.00</u>

SUBDIVISION SKETCH PLAN

PRE-APPLICATION FEE

<u>Minor Subdivision</u>	<u>\$ 50.00</u>
<u>Major Subdivision- (5 to 40 lots)</u>	<u>\$100.00</u>
<u>(41 or more lots)</u>	<u>\$200.00</u>
<u>(County sets) Fee-in-lieu of</u>	<u>\$1,000.</u>

RECREATION

Recreation Commissioner Bill Radford reported that an application had been submitted for the Recreation Committee by Rebecca Cline.

Motion to approve: Commissioner Bill Radford

Second: Commissioner Greg Baker

Vote: Unanimous

Football/Cheerleading Report- Commissioner Bill Radford next gave the Recreation report due to Recreation Director Scottie Hayes was at the ballfield. He reported that currently football and cheerleading are going on and the first game was last Saturday. He said we were able to field three age groups of football and cheerleading this year. He stated that we have approximately 120 kids participating this year.

Baseball/Softball Report- Commissioner Radford reported that we have two baseball teams and two softball teams, and practice started last week. He said games will begin in two weeks.

Tee Ball- We have three teams in tee ball this year, we will start games in two weeks. He said we have approximately 30 kids participating this year.

Soccer- There will be 8 teams in soccer this year, and games will begin next week. We have approximately 90 kids participating this year.

150th Celebration-The 150th Celebration will be the big celebration featuring live music, vendors, food trucks, car show, and inflatables. He stated that Playmates Daycare will have their Fall Festival on October 28th with more details to come on this event.

PUBLIC WORKS

Commissioner Phil Pittman reported that we have had a few issues with jetting the sewer lines. He said one crew does the jetting of the lines and the other crew takes pictures. He said we have the camera with pictures and have seen some leakage, but we are pleased with what they have done. He said we are working to find any infiltration. He said we will give a report when all is completed.

POLICE DEPT.

Police Chief Woodard reported that the department had received all the 2022 Block Grant monies and reimbursements. He said the department has received speed trailers through these monies.

FIRE DEPT.

Fire Department President Greg Johnson reported that the department would be going to South Dakota next week to get the new fire truck. He said one of the other firetrucks would be going out of service.

COMMISSIONERS COMMENTS- No Comments

MAYOR'S MINUTE- None

CLOSED SESSION

At 7:50 p.m. Mayor Jeff Holt called for a closed session to discuss personnel matters according to §143.318.11(6).

Motion by: Commissioner Greg Baker

Second by: Commissioner Bill Radford

Vote: Unanimous

RECONVENED TO REGULAR MEETING

At 8:05 p.m. the board reconvened and Mayor Holt stated that Town Administrator Dustin Kornegay had submitted his resignation.

Motion to accept resignation: Commissioner Baker

Second: Commissioner Garner

Vote: Unanimous

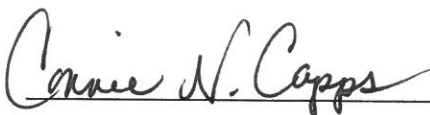
ADJOURNEMENT

There being no further business to discuss, the meeting adjourned at 8:10 p.m.

Motion by: Commissioner Radford

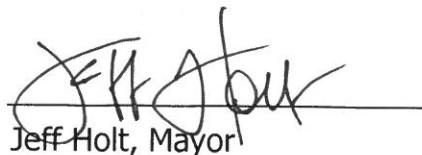
Second: Commissioner Baker

Vote: Unanimous



Connie N. Capps, Town Clerk





Jeff Holt, Mayor

Mayor
Jeff Holt

Mayor Pro-Tem
Greg Baker

Board of Commissioners
Jimmy Garner
Phil Pittman
Bill Radford



Town Clerk
Connie N. Capps

Police Chief
Ashley Woodard

Public Works Supt.
Ray Stuckey

Rec. Coordinator
Scottie Hayes

PROCLAMATION Fire Prevention Week OCTOBER 8-14, 2023

WHEREAS, the Town of Pine Level is committed to ensuring the safety and security of all those living in and visiting our town; and

WHEREAS, fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and

WHEREAS, home fires killed more than 2,800 people in the United States in 2021, according to the National Fire Protection Association; and

WHEREAS, two of every five home fires start in the kitchen with 31% of these fires resulting from unattended cooking; and

WHEREAS, more than half of reported non-fatal home cooking fire injuries occurred when the victims tried to fight the fire themselves; and

WHEREAS, North Carolina's residents should turn pot handles toward the back of the stove; always keep a lid nearby when cooking; keep a three-foot kid-free zone around the stove, oven, and other items that could get hot; and set a timer to remind them that they are cooking; and

WHEREAS, residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire; and

WHEREAS, working smoke alarms cut the risk of dying in reported home fires almost in half; and

WHEREAS, the 2023 Fire Prevention Week theme, "Cooking Safety Starts With YOU". Pay attention to fire prevention," effectively serves to remind us to stay alert and use caution when cooking to reduce the risk of kitchen fires.

NOW, THEREFORE, BE IT RESOLVED that I, Jeff Holt, Mayor of the Town of Pine Level, do hereby proclaim **October 8 – 14, 2023, as Fire Prevention Week**, and I urge all the people of the Town of Pine Level to check their kitchens for fire hazards, use safe cooking practices, and support the many public safety activities and efforts of the Town of Pine Level Fire Department.

ADOPTED THIS 9TH DAY OF OCTOBER, 2023


JEFF HOLT, MAYOR

ATTEST:


CONNIE N. CAPPS, TOWN CLERK



Mayor
Jeff Holt

Mayor Pro-Tem
Greg Baker

Board of Commissioners
Jimmy Garner
Phil Pittman
Bill Radford



Town Clerk
Connie N. Capps

Police Chief
Ashley Woodard

Public Works Supt.
Ray Stuckey

Rec. Coordinator
Scottie Hayes

RED RIBBON WEEK PROCLAMATION

OCTOBER 23-31, 2023

WHEREAS, *The National Red Ribbon Campaign will be celebrated October 23-31, 2023 at Pine Level Elementary School, offering citizens the opportunity to demonstrate their commitment to a drug-free lifestyle; and*

WHEREAS, *this week serves as a way to take a stand for our hopes and dreams through making a commitment of just saying NO to drugs and alcohol; and*

WHEREAS, *government, business, parents, law enforcement, media, schools, service organizations, and youth will demonstrate their commitment to healthy, drug-free lifestyles by wearing and displaying Red Ribbons during this week- long campaign; and*

WHEREAS, *Principal Allen Sasser, Pine Level Elementary School, and the school district, have committed resources to ensure success of the Red Ribbon Week campaign, including a parade in observance of Red Ribbon Week on Friday, October 27, 2023; and*

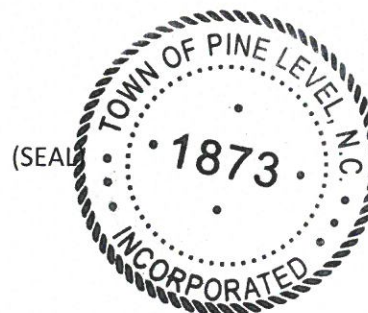
NOW THEREFORE, BE IT RESOLVED *that the Board of Commissioners of the Town of Pine Level does hereby proclaim October 23-31, 2023 as "Red Ribbon Week" in the Town of Pine Level and encourages its citizens to participate in drug prevention education activities, making a visible statement that the Town of Pine Level is strongly committed to a drug-free community.*

DULY ADOPTED THIS 9TH DAY OF OCTOBER, 2023.

Jeff Holt
MAYOR

ATTEST:

Connie N. Capps
TOWN CLERK



Mayor
Jeff Holt

Mayor Pro-Tem
Greg Baker

Board of Commissioners
Jimmy Garner
Phil Pittman
Bill Radford



Town Clerk
Connie N. Capps

Police Chief
Ashley Woodard

Public Works Supt.
Ray Stuckey

Rec. Coordinator
Scottie Hayes

Proclamation
Recognizing November 1, 2023 As National Family Literacy Day
in the Town of Pine Level

WHEREAS, National Family Literacy Day, established by the 103rd Congress in 1994, and now marking its 29th anniversary on November 1, 2023, highlights the importance of reading and learning for the entire family and emphasizes the impact that parents have on their child's learning; and

WHEREAS, this day is celebrated across America each year, and focuses on special activities and events that showcase the importance of family literacy programs that empower families and build a nation of readers; and

WHEREAS, literacy programs across the United States will observe National Family Literacy Day by holding read-a-thons, book drives, workshops, and family activities at schools, libraries, and community centers to encourage literacy; and

WHEREAS, as many as one in six adults struggle with reading and writing, and by learning to read, individuals can gain self-respect and confidence and strive toward goals that otherwise would not be achievable; and

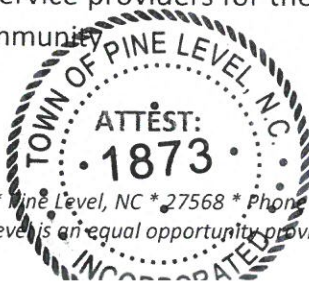
WHEREAS, the National Society of the Daughters of the American Revolution is a nonprofit, nonpolitical volunteer women's service organization dedicated to promoting patriotism, preserving American history, and securing America's future through better education for children and adults; and

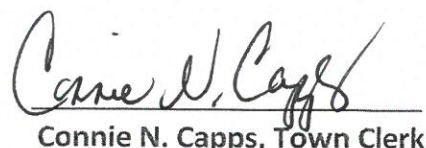
WHEREAS, education being one of the cornerstones of the National Society of the Daughters of the American Revolution, is committed to increasing literacy by promoting and supporting literacy programs.

NOW THEREFORE, I Jeff Holt, Mayor of the Town of Pine Level do hereby Proclaim
NOVEMBER 1, 2023 AS NATIONAL FAMILY LITERACY DAY

To underscore the importance of literacy, celebrate the joy of reading, encourage residents to promote literacy by reading together as a family, and to extend deep appreciation to our local librarians, educators, and literacy service providers for their tireless efforts to strengthen the literacy of our children and our community.


Jeff Holt, Mayor




Connie N. Capps, Town Clerk

306 East Brown Street * P. O. Box 328 * Pine Level, NC * 27568 * Phone (919) 965-2284 * Fax (919) 965-0066

"The Town of Pine Level is an equal opportunity provider and employer."