Mayor Jeff Holt

Mayor Pro-Tem Greg Baker

Board of Commissioners Jimmy Garner Phil Pittman Bill Radford

Town Administrator *Dustin Kornegay*



Town Clerk Connie N. Capps

Police Chief Ashley Woodard

Public Works Supt.

Ray Stuckey

Rec. Coordinator
Scottie Hayes

ASSISTANT PUBLIC WORKS SUPERINTENDENT

The Town of Pine Level is seeking an Assistant Public Works Superintendent. Duties include all municipal services, with concentration in water and sewer. Applicant must have experience in water treatment, water distribution, and wastewater collections. This position will require on-call availability on some weekends and during emergencies. The assistant will report directly to the Public Works Superintendent.

Preferred candidates will have, or have the ability to obtain the following certifications:

- Water Treatment (Grade C)
- Distribution (Grade C),
- Wastewater Collections (Grade II),

Desired skills include:

- The ability to operate equipment and machinery.
- The ability to perform manual labor.
- Effective communication skills for dealing with the public and Town staff.
- The ability to assist with day-to-day operations relating to the Public Works of the Town including water, sewer, streets, drainage, property, and grounds.

Required Education: High School Diploma or GED

Starting Salary: Negotiable depending on qualifications.

Benefits Include: Paid vacation and sick leave and 11 paid holidays. Health, dental, and vision insurance. North Carolina Local State Retirement plan. Employee contribution 401k plan.

Applications can be emailed to <u>depclerk@pinelevel.org</u>, or will be accepted at the Pine Level Town Hall located at 306 East Brown Street Pine Level, NC 27568.

Deadline: until the position is filled