

**Mayor**  
*Jeff Holt*

**Mayor Pro-Tem**  
*Greg Baker*

**Board of Commissioners**  
*Jimmy Garner*  
*Phil Pittman*  
*Bill Radford*

**Interim Town Administrator**  
*Sharon Evans*



**Town Clerk**  
*Ashley Willoughby*

**Police Chief**  
*Ashley Woodard*

**Public Works Supt.**  
*Ray Stuckey*

**Rec. Coordinator**  
*Scottie Hayes*

**TOWN OF PINE LEVEL  
SPECIAL BOARD OF COMMISSIONERS MEETING  
JUNE 30, 2025**

**WELCOME AND CALL TO ORDER**

Mayor Jeff Holt called the special meeting of the Pine Level Board of Commissioners to order on Monday, June 30, 2025 at 12:00 p.m. at the Pine Level Town Hall.

**ROLL CALL**

✓ Mayor Jeff Holt  
X Commissioner Greg Baker  
X Commissioner Jimmy Garner  
✓ Commissioner Phil Pittman  
✓ Commissioner Bill Radford

**STAFF PRESENT/ TOWN REP.**

Interim Town Administrator Sharon Evans and Town Clerk Ashley Willoughby.

**OTHERS PRESENT**

Terry Rains, Samuel and Debra Heuertz

**APPROVAL OF AGENDA:**

Mayor Jeff Holt went over the key discussion items on the agenda which included the following:

- Adoption of RES- 06-24-25-027- For the Closing of the F H George Beautification Fund and the Acceptance of Funds and Directing Town Attorneys to review and recommend amendments related to the previous agreement and procedures
- Considering the rescheduling of the July 14<sup>th</sup> meeting and all public hearings set for date for July 21<sup>st</sup> at 7 p.m. at the Town Hall

Motion to approve the agenda: Commissioner Bill Radford

Second: Commissioner Phil Pittman

Vote: Unanimous

**RES-06-24-25-027- FOR THE CLOSING OF THE F H GEORGE BEAUTIFICATION FUND AND THE ACCEPTANCE OF FUNDS**

Mayor Jeff Holt mentioned this resolution would allow the Town to officially close the endowment fund and accept the funds to be transferred into the Town's newly created Beautification fund. He mentioned this was upon recommendation from the Town's auditor and the LGC based on the last audit findings. Ms. Willoughby mentioned Fund 71 was the reference number for the new Town Hall Beautification Fund and the amount the Town would receive from the sale of shares or closure of account would be \$20,739.68. Mayor Jeff Holt explained if the Board were to adopt the resolution, then the funds can be transferred into the new account once they were released by the accountant.

Motion to adopt it (resolution): Commissioner Bill Radford

Second: Commissioner Phil Pittman

Vote: Unanimous

Mayor Jeff Holt stated there was a letter from Mr. Phillip Joyce on the closure of the account and a notice of the check amount that would soon be sent to the Town.

He asked the Board members to consider making a motion to direct the Town's attorneys to look at the previous fund agreement and recommend amendments to the Board at their July meeting.

Motion to that effect: Commissioner Phil Pittman

Second: Commissioner Bill Radford

Vote: Unanimous

**RESCHEDULING JULY MEETING**

Mayor Jeff Holt mentioned part of the meeting was to consider moving the July 14<sup>th</sup> meeting and all scheduled public hearings planned for that day to be rescheduled for July 21<sup>st</sup> at 7 p.m. at the Town Hall if it was the pleasure of the Board members. He mentioned it would allow more time to have more information available for the public hearings and mentioned one of the Board members would not be able to attend the 14<sup>th</sup>.

Motion to that effect (to reschedule the July 14<sup>th</sup> meeting and public hearings to July 21<sup>st</sup> at 7 p.m. at the Town Hall): Commissioner Bill Radford

Second: Commissioner Phil Pittman

Vote Unanimous

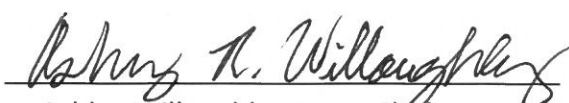
**ADJOURNMENT**

There being no further business to discuss, the meeting adjourned at 12:09 p.m.

Motion by: Commissioner Bill Radford

Seconded by: Commissioner Phil Pittman

Vote: Unanimous

  
Ashley Willoughby, Town Clerk



  
Mayor