

Mayor
Jeff Holt

Mayor Pro-Tem
Jimmy Garner

Board of Commissioners
Greg Baker
Phil Pittman
Bill Radford

Interim Town Administrator
Sharon Evans



Town Clerk
Ashley Willoughby

Police Chief
Ashley Woodard

Public Works Supt.
Ray Stuckey

Rec. Coordinator
Scottie Hayes

**TOWN OF PINE LEVEL
REGULAR BOARD OF COMMISSIONERS MEETING
MAY 11, 2026**

WELCOME AND CALL TO ORDER

Mayor Jeff Holt called the regular meeting of the Pine Level Board of Commissioners to order on Monday, May 11, 2026 at 6:57 p.m. at the Pine Level Town Hall.

ROLL CALL

✓ Mayor Jeff Holt
✓ Commissioner Greg Baker
✓ Commissioner Jimmy Garner
✓ Commissioner Phil Pittman
✓ Commissioner Bill Radford

STAFF PRESENT/ TOWN REP.

Police Chief Ashley Woodard, Zoning Admin./ Recreation Director Scottie Hayes, and Town Clerk Ashley Willoughby.

Attorney Chip Hewett

INVOCATION: Mayor Jeff Holt

PLEDGE: Town Attorney Chip Hewett

APPROVAL OF AGENDA:

Motion to approve as presented: Commissioner Greg Baker

Second: Commissioner Bill Radford

Vote: Unanimous

APPROVAL OF CONSENT AGENDA

Mayor Jeff Holt provided a brief summary of the items within the consent agenda which included the following:

- a. April 13, 2026 Minutes- Regular Mtg.
- b. April 2026 Check Listing
- c. Approval of Bond Release Letter -Emily Gardens Phase 1 Section 1: Bond No:PR2759591 for Asphalt Paving in the Amount of \$50,000.00
- d. Approval of Bond Release Letter -Emily Gardens Phase 1 Section 1: Bond No. PR2759592 for Sidewalk Installation for the Amount of \$12,000.00
- e. Approval of Bond Release Letter -Emily Gardens Phase 1 Section 1: Bond No: PR2759593 for Power Installation and Street Lights for the Amount of \$10,000.00
- f. Reschedule June 8th Board meeting to June 15th at 7 p.m. at the Town Hall & Approval of Advertisement
- g. Call for Public Hearing for June 15th at 7 p.m. at the Town Hall to consider a Special Use Request- Josh Boykin (107 Pine, LLC) & Brandon Godwin - Parcel ID#: 12008045 / NC Pin: 262418-42-8246
- h. Call for Public Hearing for June 15th at 7 p.m. at the Town Hall to discuss and consider the adoption of the Town's FY 2026-2027 Budget including amendments to rates and fee schedules.

Motion to approve: Commissioner Phil Pittman

Second: Commissioner Bill Radford

Vote: Unanimous

PUBLIC COMMENT

Kimetha Fulwood, the Population Health Officer for the Johnston County Health Dept., wanted to provide updates to the community. She provided packets showcasing this month's programs, trainings, women's wellness, and mentioned one of the focuses included May being mental health awareness month. She mentioned there would be some mandatory vaccines for 7th and 12th grades prior to coming back to school in August, which includes a meningitis booster and a Tdap. The Board members thanked Mrs. Fulwood for coming to the Town. Mayor Jeff Holt stated there are many County organizations the Town does not hear from. He mentioned he has not even met the County Commissioner who represents the Pine Level area and the Commissioner has not been to one of the meetings here as of yet. He expressed his appreciation to Mrs. Fulwood for coming and speaking with them.

Commissioner Bill Radford would like to complement the Public Work staff and Adam Stuckey for the great work done on Crescent St; which included a culvert and new piping.

Terry Rains asked if the drilling for the new well had begun. Mayor Jeff Holt mentioned the drilling had not start yet as the property just recently got into the Town's control.

COMMITTEE REPORTS

SENIORS

Commissioner Phil Pittman mentioned senior meeting would be next Wednesday at the American Legion and all seniors or close seniors were welcomed to attend. There will be a program, entertainment, gift exchange, light lunch, and jokes told by Recreation Director Scottie Hayes. He stated Mr. Hayes has done a great job.

MOCCASIN CREEK

None

PLANNING BOARD

Rezoning Administrator Scottie Hayes stated the Planning Board was investigating some food truck information and had approved a minor subdivision. He updated the Board members of the Planning Board recommendation to hold off any minor subdivision amendments to the minor Unified Development Ordinance until after the moratorium on all major subdivisions ended. He stated the Planning Board would re-evaluate the minor subdivision for administrative review. Mayor Jeff Holt asked when the moratorium would be expiring. Town Clerk Ashley Willoughby stated it would be December 19, 2027. The Board members briefly discussed.

Terry Rains, speaking as a member of the Planning Board, recalled Emily Gardens having a 54 house limit per year and asked if that was still correct. The Board agreed there was still a limit. Mr. Rains mentioned one side of the development already had streets constructed and figured it was supposed to be next in line, but the developer decided to skip it to start another area. He asked the Board if they know why. The Board did not know the reasons.

(Information correction needed: limit is 50, not 54)

TOWN ATTORNEY'S REPORT

Town Attorney Chip Hewett wanted to inform the Board members the General Assembly would be voting on some tax levy restrictions for counties and towns/cities tomorrow. He mentioned he spoke with Merle Hall about the final plat for the property exchange and it should be completed soon. He updated the Board on the recent lawsuit; which the Police Chief Ashley Woodard was aware of and the Court has dismissed it. He stated there was no pending litigation matters involving the Town.

Commissioner Jimmy Garner wanted to confirm with the Attorney that the matter with the Senate and House should not affect the Town since the Board drop the tax rate. He wanted clarification that it shouldn't affect the Town. Attorney Chip Hewett stated no sir. Commissioner Jimmy Garner mentioned it should only affect those that increased the taxes over 300% or never decreased.

Point of Order- asked of a resident (Samuel Heuertz) who wanted to say the average taxes in the Town went up about 30% last year. He stated the Board reduce the tax rate, but not the taxes. Commissioner Jimmy Garner stated he was right and the Town has done its best to keep everything neutral while continuing to run the Town efficiently. The Board members mentioned there had not been a tax increase in years and the operational costs have continued to increase.

DEPARTMENT REPORTS

RECREATION- Recreation Director Scottie Hayes mentioned the baseball, softball, and t-ball seasons are in full swing. He mentioned he had a couple project proposals for the Board members' consideration; which included the construction of two t-ball fields and the other was repairs to an existing gazebo. He mentioned he had two separate quotes for the t-ball fields for the Board members to consider with the difference being in the price of the fences. He informed the Board where the fields would be located at and

mentioned he already spoken with the neighboring property owner to ensure all would be well prior to proposing this project. The Board members talked about looking into further updates to other areas within the park; which involved the tennis courts, basketball courts, and finding additional parking. Recreation Director Scottie Hayes stated the funding for the projects would be covered through the open space funds collected from the developments. Mayor Jeff Holt mentioned the Town was in the process of contracting out the drainage project at the park. He mentioned some of the items such as grinding tree stub, ripping up concrete, etc.; could be done during this process with the contractor awarded the bid from the project. Commissioner Jimmy Garner asked if a motion was needed for Mr. Hayes to do all the items mentioned. Mayor Jeff Holt mentioned the only thing before the Board was the two projects and the quotes mentioned. After a brief discussion, Mayor Jeff Holt asked for Mr. Hayes recommendation on Project #1 and he recommended Quote #1 for \$73,450.00.

Motion to award the contracts for \$73,450 as per Quote #1: Commissioner Bill Radford

Seconded by: Commissioner Greg Baker

Vote: Unanimous

Recreation Director Scottie Hayes mentioned the second project was to repair one of the gazebos at the park. He mentioned the quote includes replaces to the base boards and a new metal roof; which will match the other gazebos. He mentioned cost of the repairs would be \$3,800.00 and where the gazebo was located. Some Board members asked if there was a need to keep it, since there was already one beside it and could it not be torn down instead. Some residents spoke out and said there are parents who use both gazebos every day. Mayor Jeff Holt stated the project would be funded through the open space development fees.

Motion to do that (approve the project): Commissioner Jimmy Garner

Seconded by: Commissioner Bill Radford

Vote: Unanimous

Commissioner Greg Baker asked if there were any grants to help with this project or any financing. Mr. Hayes stated there were no grants with this project, but the department tries to go after grants annually through the Johnston County Tourism. Commissioner Bill Radford asked if the new soccer goals were delivered. Mr. Hayes stated those should be on the 13th.

PUBLIC WORKS/ STREETS- Commissioner Phil Pittman mentioned the men continued to work hard picking up debris and keeping the Town clean. Commissioner Greg Baker mentioned there was a resident who had an issue with her water; however, the problem was fixed quickly and efficiently by Public Work Supt. Ray Stuckey along with his men.

POLICE- Commissioner Jimmy Garner mentioned it has been a busy month. He mentioned the new golf cart stickers were now available. He stated golf carts are required to have stickers to drive around Town or it would be a Town ordinance violation. He stated there was a proposal for a new police vehicle. Police Chief

Ashley Woodard stated the department has a surplus of funds and would like to request those funds be used to purchase it.

Motion to purchase a Ford Explorer for the Police Dept for the estimated cost of \$58,859.98: Commissioner Jimmy Garner

Seconded by: Commissioner Phil Pittman

Vote: Unanimous

Chief Woodard mentioned the flock cameras should be installed in the coming week.

Commissioner Phil Pittman wanted to address the age limit on the golf carts. Chief Woodard stated the age limit to drive a golf cart was 16 years old in Pine Level.

FIRE DEPARTMENT- Greg Johnson mentioned the department will be having several trainings coming up. He and the Fire Chief would be flying to Nebraska to see the new ladder truck before its delivery around mid-June to the business on Pine Valley Parkway for the final touches. He mentioned the burning ban had been lifted.

STAFF- Town Clerk Ashley Willoughby mentioned there was budget packets available for the Board members at the conclusion of the meeting for next meeting.

Mayor Jeff Holt asked Recreation Director Scottie Hayes if everything was ready for the Fourth of July. Mr. Hayes stated everything was ready. The event will have fireworks with food trucks and vendors.

A resident asked if the business festival would be rescheduled. The Board did not know as it was not a Town organized event.

MAYOR'S MINUTES/ ANNOUNCEMENTS

Mayor Jeff Holt mentioned this week was National Police Week, last week was Municipal Clerks week, and next week will be Public Works Week. He stated the Town would be have a luncheon for the employees that upcoming Monday to celebrate them for all their hard work.

Commissioner Jimmy Garner expressed his appreciation for the Police Dept. and the Town employees. Commissioner Bill Radford briefly spoke on the recent virus.

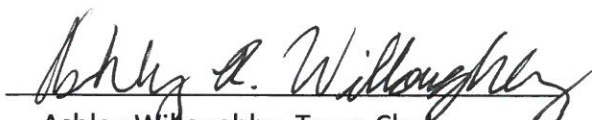
ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 7:35 p.m.

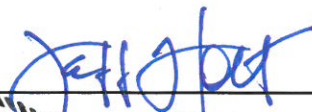
Motion by: Commissioner Jimmy Garner

Seconded by: Commissioner Bill Radford

Vote: Unanimous


Ashley Willoughby, Town Clerk




Mayor