



**TOWN OF PINE LEVEL**  
**MINUTES OF REGULAR**  
**BOARD OF COMMISSIONERS MEETING**  
**FEBRUARY 11, 2019**  
**7:00 P.M.**

**CALL TO ORDER**

Mayor Jeff Holt called a regular meeting of the Pine Level Board of Commissioners to order at 7:00 p.m. on Monday, February 11, 2019 at the Pine Level Town Hall, after determining that a quorum was present.

**ROLL CALL**

   X COMMISSIONER KAREN ANDERSON-MILLER  
   X COMMISSIONER GREG BAKER  
   X COMMISSIONER JIMMY GARNER  
   X COMMISSIONER PHIL PITTMAN  
   X MAYOR JEFF HOLT

**STAFF PRESENT**

Town Attorney Will Barham, Consultant Dan Simmons, Public Works Supt. Ray Stuckey, Police Chief Keith Sparks and Town Clerk Sharon Thompson

**INVOCATION AND PLEDGE**

Mayor Holt gave the invocation and then asked Terry Rains to lead the Pledge of Allegiance.

**AGENDA**

*MOTION TO ADOPT:* Baker  
*SECOND:* Anderson-Miller  
*VOTE:* unanimous

**MINUTES: 01-14-19**

*MOTION TO APPROVE:* Pittman  
*SECOND:* Anderson-Miller  
*VOTE:* unanimous

## **PUBLIC COMMENT**

None.

## **REPORTS FROM COMMITTEES**

The PL Seniors will meet on Wednesday this week, according to Commissioner Pittman. Terry Rains said the PL Planning Board should meet later this month, as well.

## **REPORTS FROM DEPARTMENTS**

(Commissioner Garner in at this point, 7:07 p.m.)

STREETS: Commissioner Baker. Garbage truck should be back in use this week, after extensive repairs. Dan Simmons advised the board that a hearing will be required by the USRDA for the possibility of a loan and/or grant for a new garbage truck and possibly a lift-equipped truck. Then he explained that RDA classifies the lift-equipped truck as a pick-up truck and it could not be combined with a garbage truck. He said he also needs the additional quotes on the garbage truck from Ray Stuckey. The board agreed to hold a hearing in March.

*MOTION:* Garner

*SECOND:* Baker

*VOTE:* unanimous

WATER/SEWER: Commissioner Pittman. Everything okay.

RECREATION: Commissioner Anderson-Miller. Sports on-going. Reverse Raffle coming up March 9th. Recently had luncheon for committee members for Christmas.

POLICE: Commissioner Garner. This should be last official meeting for Chief Sparks, since he is retiring February 28. He has done a good job for the town through the years. The chief remarked that the town has been good to him and it has been a "fun ride." Mayor Holt said they would have a luncheon for the chief at noon on Friday, February 22 at the town hall. Commissioner Anderson-Miller said she would be out of town that day. Commissioner Garner said the town may have to look at purchasing police cars for next year, and the cars being purchased now are built by Dodge. Chief Sparks said he has heard numerous complaints on the Dodge cars.

FIRE DEPT: Greg Johnson reported that Firemen's Day will be May 11. Commissioner Garner asked if the fire dept. had worked on their budget yet; Mr. Johnson said they were kind of waiting on the county to finish with their re-evaluations. Commissioner Garner congratulated the dept. on receiving a grant. Mr. Johnson said they used it to purchase boots, gloves, and headwear. The Town of Selma's plans for annexation toward Pine Level were briefly discussed. Mayor Holt said a small part of that property is in Pine Level's ETJ, and they had made no request to Pine Level to annex anything.

## **REPORTS FROM STAFF**

Ray Stuckey said he needs to get with the town attorney concerning AT&T digging in town and hitting water lines. He said the town needs an agreement to send them to notify the town if they are going to be installing lines in town, since we are not on the 8-1-1 system.

Mayor Holt said there was a conference call with USDA last week about the town's water/sewer project. He said part of the project included the town digging a new well and selling water to the county. Water from the new well has chemicals in it that will require extensive treatment, so the USDA will not allow the town to hold out the well project until all of that can be decided. He explained that the NCDOT is now going to require the town to cut out and repave after any utility installations and the town will be allowed to use the remaining funds on that issue. Dan Simmons said they would just need a letter from the mayor agreeing to that. The board agreed unanimously for the mayor to send such a letter.

*MOTION:* Pittman

*SECOND:* Anderson-Miller

*VOTE:* unanimous

**RESOLUTION ON WATER SHORTAGE CONTROL PLAN**

Mayor Holt explained that, as per the State of NC, the town needs to adopt a resolution approving an update to the town's *Water Shortage Control Plan*. The board voted unanimously to adopt the resolution, a copy of which is included with and hereby made a part of these minutes by reference.

*MOTION TO APPROVE:* Anderson-Miller

*SECOND:* Baker

*VOTE:* unanimous

**AUDIT REPORT FOR 2017-2018: ANDREW HARRIS, CPA**

The board then heard from Andrew Harris, CPA, concerning the town's audit for the past fiscal year. Mr. Harris quickly went through his report, noting several items. Overall, he felt the town's finances were in good standing and showed positive numbers. He did not note any budget violations. He did, however, mention two violations, one being the stocks given to the town by Mr. George. He said towns were not supposed to hold stocks, although he said every town in Johnston County has the same stocks and they are in violation on this. Mayor Holt said Mr. George was very specific in how the funds were to be invested and used. He asked how to correct the issue; Mr. Harris said to invest in the Capital Management Fund or hold cash. He also noted that the town just barely went over the 5% allowed in contingencies. Mayor Holt said they could monitor that and just put the funds in some other expense account. Mr. Harris noted that Pine Level's financial health is in good shape. Mayor Holt thanked him for his report and work on the town's audit. The board voted unanimously to approve the report.

*MOTION:* Garner

*SECOND:* Pittman

*VOTE:* unanimous

**ANNOUNCEMENTS**

Mayor Holt recommended that the March meeting be moved up one week, to Monday, March 4, to facilitate the changes in the police department personnel. The board approved the change unanimously.

*MOTION:* Garner

*SECOND:* Baker

*VOTE:* unanimous

The mayor noted Mrs. Mina Grey Rains' 90th birthday, which will be celebrated Sunday, February 17, at the PL FWB Church.

He also noted that Jeri Fitzgerald Board will have a book-signing event this Saturday at PL Hardware and Furniture. Mrs. Board is a Pine Level native and this is her second novel.

**MEETING ADJOURNED**

There being no further business, the meeting came to a close at 7:45 p.m.

*MOTION:* Baker

*SECOND:* Garner

*VOTE:* unanimous

---

**TOWN CLERK**

---

**MAYOR**