



**TOWN OF PINE LEVEL**  
**MINUTES OF REGULAR**  
**BOARD OF COMMISSIONERS MEETING**  
**JUNE 10, 2019**  
**7:00 P.M.**

**CALL TO ORDER**

Mayor Jeff Holt called a regular meeting of the Pine Level Board of Commissioners to order at 7:00 p.m. on Monday, June 10, 2019 at the Pine Level Town Hall.

**ROLL CALL**

   X COMMISSIONER KAREN ANDERSON-MILLER  
   X COMMISSIONER GREG BAKER  
   X COMMISSIONER JIMMY GARNER ( in at 7:10 p.m.)  
   X COMMISSIONER PHIL PITTMAN  
   X MAYOR JEFF HOLT

**STAFF PRESENT**

Town Attorney Will Barham, Consultant Dan Simmons, Police Chief Ashley Woodard, Parks and Recreation Coordinator Scottie Hayes, and Town Clerk Sharon Thompson

**INVOCATION AND PLEDGE**

Mayor Holt asked Commissioner Baker to give the invocation and Terry Rains to lead the Pledge of Allegiance. He then welcomed everyone to the meeting.

**AGENDA**

*MOTION TO ADOPT:* Anderson-Miller  
*SECOND:* Baker  
*VOTE:* unanimous

**MINUTES: 05-13-19 and 06-03-19**

*MOTION TO APPROVE:* Pittman  
*SECOND:* Anderson-Miller  
*VOTE:* unanimous

## **PUBLIC HEARING ON 2019-2020 BUDGET**

Mayor Holt then opened a required public hearing on the proposed budget for 2019-2020. The mayor explained that the board discussed the budget at the regular meeting in May and again at a specially scheduled session on June 3. He said he would give a brief summary of the budget and once it was adopted copies would be available for anyone who wished to review it. He said the board would need to adopt a budget by July 1 or make interim provisions. He said they felt fairly comfortable with the budget figures, which totaled \$175,000 over last year's budget. He also pointed out the following provisions:

- An additional 10% to the fire department, for a total of \$95,700
- Paying off two older car loans in the police department and purchasing two new cars and body armor for officers
- Increased garbage rates by \$1.50 per month, plans for SKAG mower and purchase of new garbage truck (Commissioner Garner in at this point.)
- Increase in out of town water rates of \$.25 per 1000 gallons
- Sewer rate increase of \$.75 per 1000 gallons, according to county increase
- Salary adjustments of 4% to 9.37%, due to salary comparison with Kenly, Princeton, and Four Oaks
- Tax rate of \$.46

The mayor asked if anyone wished to comment on the budget or ask any questions. Hearing no response, he closed the public hearing and questioned the pleasure of the board concerning the budget. The board voted unanimously to approve the budget as presented. A copy of the budget ordinance is included with and hereby made a part of these minutes by reference. The mayor thanked everyone for their contributions to the budget process.

*MOTION TO APPROVE:* Garner

*SECOND:* Baker

*VOTE:* unanimous

## **PUBLIC COMMENT**

The board first heard from Ms. Bailey Talley, representing Harbor on behalf of Kay Johnson. Ms. Talley thanked the board for their past support. She noted that Harbor served 2,700 individuals last year, ranking second only to Wake County. She explained their programs and asked that Harbor be placed once again in the town's budget. Mayor Holt said there was definitely a need for the programs that Harbor provides, and he said the board appreciates what they do and supports them.

## **REPORTS FROM COMMITTEES**

The Seniors group will meet this Wednesday, with Tees Chapel Church providing the program. Terry Rains said the Planning Board did not have anything else to make note of, other than their recommendations to be addressed later. Commissioner Pittman pointed out that Mr. Nester McClain had always been a faithful supporter of the board and the Planning Board. Mayor Holt said he would like to address that at a later time in the meeting.

## **REPORTS FROM DEPARTMENTS**

**WATER/SEWER:** Commissioner Pittman. Dan Simmons reported that plans for the water/sewer project should be sent to RDA next week. He said Johnston County has sent their contract for upgrading the force main to Selma for permit approval from DENR and now they can move forward. Mayor Holt informed the board that Johnston County had created fees for treatment capacity and that Pine Level is close to using their allotted gallons. He said the town would have to purchase additional capacity in the near future, and that everybody will pay the same fees, which are substantial. He plans to prepare a policy for the town in the next 30-60 days and he said it will not apply to development that has already been approved, such as Dick Braswell's, Jimmy Starling's, the proposed RV park. He said they must decide who is to pay the fees, the developer or builder. Dan Simmons said the county will want payment upfront when a new development comes along, so they will reserve that capacity. He said it might encourage developers to work in stages, instead of doing the whole project at once. He indicated that Johnston County would adopt these fees right away. Commissioner Pittman asked if unincorporated areas such as Cleveland will also be expected to pay; Dan Simmons said they would. Commissioner Baker asked where would there be an RV park; Mayor Holt said it was proposed at Dick Braswell's and since it was an allowable use, it did not have to be reviewed. He said the state was proposing a bridge at that corner anyway. Commissioner Pittman said the men continue to patch water leaks but otherwise things are okay.

POLICE: Commissioner Garner. Purchasing two new cars, new man in department has been sworn in after retirement of former chief.

RECREATION: Commissioner Anderson-Miller. Spring sports winding down, July Fourth celebration coming up. Scouts to meet in park in July. Working on list of needs at the park.

STREETS: Commissioner Baker. Everything okay, just waiting on garbage truck issue.

FIRE DEPT: Fire Chief Brannan Barbee and President Greg Johnson. They are finishing up their budget, had ISO inspection last week. Mayor asked them to send someone to pyrotechnics school; Brannan Barbee said he now has his certification. Mayor Holt said to give the town a proposal for the fireworks next year. Brannan said he would have to do it through Selma, since he got his license through them.

#### **REPORT FROM USDA ON GARBAGE TRUCK LOAN/GRANT**

Mayor Holt and Dan Simmons reviewed the paperwork from USDA; including, but not limited to, the following:

- Letter of conditions, including repayment over a period not to exceed twenty years, annual installments of \$15,044
- Security is an Installment Purchase Contract in the amount of \$200,000, payments to be electronically debited
- Project costs for garbage truck of \$230,000, \$200,000 in loan funds and \$30,000 in grant funds
- Town must adopt Loan Resolution, Assurance Agreement and Equal Opportunity Agreement
- Town must establish Reserve Account with payments monthly of \$125.37 (10% of payment) until account has \$15,044
- If project comes in under \$230,000 town would lose grant funds
- Letter of Intent to meet conditions
- Loan Resolution
- Community Facilities Grant Agreement
- Request for Obligation of Funds
- Applicant certification for Federal Collection Policies for Consumer or Commercial Debts
- Equal Opportunity Agreement
- Resolution accepting conditions and Loan Resolution and authorizing mayor to execute forms
- Assurance Agreement and operating budget
- Request for lower interest rate
- Certification regarding debarment, suspension, ineligibility and voluntary exclusion
- Certification regarding drug-free workplace
- First payment due one year from delivery of truck and loan closing

The board voted unanimously to approve the conditions and necessary paperwork, including the loan resolution, assurance agreement and equal opportunity agreement. Mayor Holt commented that they direct Ray Stuckey to order the truck.

*MOTION:* Baker

*SECOND:* Pittman

*VOTE:* unanimous

#### **PLANNING BOARD RECOMMENDATIONS**

The board then considered a memo from the Planning Board, recommending the following:

1. Recommend approval of Clearview S/D Phase II, contingent upon inclusion of a statement showing that the deeds show ownership of the dual driveways as well as the maintenance costs of the dual driveways. Mayor Holt asked Mr. Hayes if he had the received that paperwork, but he has not seen it yet. Mayor Holt said they would do nothing on that tonight, and he could sign the plat when the conditions are met.
2. Recommend charging same fees per lot in major subdivisions as Johnston County, currently \$400; money to be earmarked for Parks and Recreation. Scottie Hayes said there had been miscommunication on the funds, and the town should collect the fees since Johnston County does not collect the fees for the towns.
3. Recommend amending Subdivision Ordinance checklist to include the showing of all easements on any existing lot or newly platted building lot, and a copy of a storm water drainage plan for preliminary plats and final plats
4. Recommend amending Zoning Ordinance by adding to Section 602.2(C) 9 - "storm water structures and conveyances and a storm water drainage plan."

Commissioner Pittman made a motion to call for a public hearing in July on the amendments to the Subdivision Ordinance, and amended it to also include a hearing on the amendment to the Zoning Ordinance. Commissioner Baker seconded the motion and amended motion and the board voted unanimously in favor.

Mayor Holt then addressed an application from Greg Johnson for membership on the Pine Level Planning Board. The board voted unanimously on a motion to recommend to Johnston County that Mr. Johnson be appointed to the Planning Board. A copy of the resolution recommending Mr. Johnson is included with and hereby made a part of these minutes by reference.

*MOTION:* Garner  
*SECOND:* Pittman  
*VOTE:* unanimous

#### **MAYOR'S MINUTE**

Mayor Holt said that he was glad that Commissioner Pittman mentioned Mr. Nester McClain. He said he had wanted to remember Mr. McClain for some time, for his many years of service to the town. He suggested that a plaque be added to the sidewalk on South Peedin Avenue, naming it the "Nester McClain Walkway." Terry Rains said Mr. McClain joined the Planning Board at age 75 and stayed active on it until he reached 90 years old.

He also mentioned that Mrs. Mina Gray Rains is fighting a terminal illness. He said that she and her brother, Jimmy Starling, gave the corner lot at US70A to the town for the community sign. He suggested adding a plaque to the back of that sign, "in honor of Jim and Omega Starling," as Mr. Starling had a business on that corner for many years. The board agreed with both suggestions and the mayor said he would talk with the sign man and take care of the memorial/honorarium.

#### **MEETING ADJOURNED**

There being no further business, the meeting adjourned at 7:50 p.m.

*MOTION:* Garner  
*SECOND:* Baker  
*VOTE:* unanimous

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**TOWN CLERK**

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**MAYOR**