

## Exhibit B

NOTICE: This information must to be posted verbatim on the Town Web site.

This information sheet is to be included with an application.

### **Purpose and uses of the Funds:**

The Fund is to be used to support beautification projects undertaken by **individuals (first priority)**, civic clubs, non-profit organizations (including churches), Appearance Commission, and the Town of Pine Level to beautify "**neighborhoods**" and other public places in the Town of Pine Level.

### **Types of Projects:**

a. Planting of trees, shrubs, bushes, flowers, vines, vegetable gardens, flower gardens and grass lawns. The cost of labor, materials and transportation and other site preparation expenses (including cutting down trees and grinding up its stumps for replacement only of another tree).

b. Funds may also be expended for **OUTDOOR** hanging baskets and their contents, benches, seating, shrubs, flower planters, sculpture, statues, special lighting, special audio, clocks, rock gardens, water gardens or pools, relief stations (privies), including pet refuse stations, fountains, large concrete planters, ornamental street signs, murals (including reliefs), decorative sidewalks or street treatments, hanging street banners, and U.S. flags (BUT not any U.S. flags on US 70 Bus. or Peedin Ave.) and commemorative plaques with base in town parks only.

### **Location of Projects:**

ALL projects must be within the public right-of-way, or public property within The contiguous municipal boundaries of the Town of Pine Level.

Call 965-2284 for for information and an application by U.S.Mail.

Exhibit C

This Public Notice must be placed in the local newspaper four (4) times annually in  
APRIL.

**NOTICE TO PINE LEVEL CITIZENS**

You may make application for the Frank H. George Beautification funding for this year. This involves planting trees, shrubs, bushes, flowers, vines, vegetable gardens, etc. Call 965-2284 for information and application. Deadline for filing is July 1st. (Cut and Save this notice)

**OR**

**NOTICE**

Pine Level Citizens may make application for the Frank H. George. Beautification funding for this year. This involves planting trees, shrubs, bushes, flowers, vegetable gardens, etc. Call 965-2284 for more information and an application. Deadline for filing is July 1st. Cut & Save this!

Exhibit D  
**ANNUAL REPORT**

The Annual report to the Town Manager, Mayor and Town Council **MUST** contain the following information:

There was advertising in the 'PINE LEVEL NEWS'; applications received; projects and the amount; the beginning Endowment Balance; Interest income for the year; Expenditures; the ending balance at the close of the fiscal year and posting on the Town Website.

**EXAMPLE**

Mayor and Town Council  
Town Manager

Dear Councilmen,

This ANNUAL REPORT is to inform you of action taken by the Appearance Commission regarding the Frank H. George Beautification Endowment Fund for the fiscal year July 1, 2\_\_\_ to June 30, 2\_\_\_.

The Town has advertised in the 'PINE LEVEL NEWS' four times in April about the availability of beautification funds.

There were no applications by individuals, etc. Neither the Appearance Commission, nor the Town of Pine Level submitted any project applications. **(OR)**

There were two applications XYZ Garden Club and the Downtown Club.

The beginning Endowment balance on July 1, 2\_\_\_ was \$\_\_\_\_\_.

The annual earned income for the year was \$\_\_\_\_\_.

There were no expenditures/disbursements during the year. **(OR)**

There was expenditures of (\$\_\_\_\_\_ for \_\_\_ benches on 3<sup>rd</sup> Street and \$\_\_\_\_\_ for \_\_\_ Dogwood trees on Mayberry Street.

The ending Endowment Balance on June 30, 2\_\_\_ was \$\_\_\_\_\_.

This Annual Report will be posted on the APPEARANCE COMMISSION page on the Town's Website.

If you need any more information please contact me.

Sincerely,

\s\

Appearance Commission Chairperson or Town Staff member or Mayor