



TOWN OF PINE LEVEL
MINUTES OF REGULAR
BOARD OF COMMISSIONERS MEETING
SEPTEMBER 14, 2020
7:00 P.M.

CALL TO ORDER

Mayor Jeff Holt called a regular meeting of the Pine Level Board of Commissioners to order at 7:00 p.m. on Monday, September 14, 2020.

ROLL CALL

- √ Mayor Jeff Holt
- √ Commissioner Greg Baker
- √ Commissioner Jimmy Garner
- √ Commissioner Phil Pittman
- √ Commissioner Bill Radford

STAFF PRESENT

Consultant Dan Simmons, Attorney Will Barham, PL Fire Department President Greg Johnson, Police Chief Ashley Woodard, Police Officer Tyler Hicks, Public Works Supt. Ray Stuckey, Assistant Clerk Billie Kay Twigg, and Peggy Pittman.

OTHERS PRESENT

Princeton Church of God Pastor Matt Cornett and wife Kerin, Ken Capps, Kelly Capps, Caitlyn Capps, Cornelia Narron, Don and Denise Narron, Haley Narron, Greg and Kim Narron, Nester McClain, and Joyce Jenkins.

OATH OF OFFICE FOR NEW TOWN CLERK

Mayor Holt welcomed everyone to the meeting and stated that the town was doing something tonight that hasn't been done in Pine Level in many years, and that is swearing in a new town clerk. He said Connie Capps will be sworn in as Pine Level's new town clerk. He stated that Connie has served as the

Deputy Clerk since May, 1985, and has taken on the clerk's duties since Town Clerk Sharon Thompson's retirement on January 31, 2020. He said Connie has done a wonderful job and we know she will continue to do so. He asked that Connie come forward and also asked her husband Ken and daughters Kelly and Caitlyn to join them by holding her late grandmother, Lillie Narron's Bible. Mayor Holt then administered the Oath of Office to Connie Capps. After administering the oath, Pastor Matt Cornett from Princeton Church of God read a passage of scripture from the Bible in 1st Timothy Chapter 2. He then gave the invocation. Connie Capps thanked everyone for coming and sharing in this special time with her. After a brief time of fellowship, Mayor Holt led in the Pledge of Allegiance.

APPROVAL OF AGENDA

Mayor Holt stated he would like to add under New Business the following:

- A. Audit Contract
- B. System Pressure Advisory/ Boil Water Advisory
- C. Calling Post System

Motion to Adopt: Commissioner Garner

Second: Commissioner Pittman

Vote: Unanimous

APPROVAL OF MINUTES- AUGUST 10, 2020

MOTION TO APPROVE: Commissioner Baker

SECOND: Commissioner Radford

VOTE: Unanimous

PUBLIC COMMENT

Commissioner Pittman stated that he was so glad to see Mr. Nester McClain at the meeting. The board agreed and said it was so good to see him at the town board meeting. Commissioner Bill Radford asked that everyone say a prayer for the family of Billy Sutton who passed away. Billy was a long-time citizen of Pine Level and then moved to Princeton where he once served as a town commissioner. The board agreed that Billy would be missed.

REPORTS FROM COMMITTEES

PLANNING BOARD- No meeting was held.

SENIORS- Inactive at this time.

DEPARTMENT REPORTS

Water & Sewer- Commissioner Phil Pittman reported that the department has been active due to the recent leaks. He commended the public works employees and Adam Stuckey and his crew for helping with the leaks. Public Works Superintendent Ray Stuckey said it was the worst leak he had seen since he has been employed with the town. Commissioner Pittman also said that the water and sewer project was coming along with the materials already on site and should be turning dirt within the next two weeks.

Recreation- Commissioner Bill Radford reported how good it was to welcome back recreation activities. Recreation Coordinator Scottie Hayes reported that currently there are 5 soccer teams, and 4 tee ball teams and hopefully will have basketball sign ups soon. Commissioner Radford said we are going to try to do a 50/50 raffle in a few months instead of having a supper.

Police - Commissioner Garner reported that all is good in the police department. He said Chief Woodard was getting ready to bid out some police cars.

Streets- Commissioner Greg Baker reported that he was approached last week by a newcomer in town that said he was needing directions and saw the garbage truck down the street. He asked the public works employees for directions. The newcomer stated how nice the men were to him and helped him with directions. Commissioner Baker said the newcomer stated that you don't hear about the good things going on in towns anymore. Commissioner Baker commended the public works employees for their service to the town.

Ray Stuckey reported that he would be taking the new garbage truck to Clinton on Tuesday to have it serviced.

Commissioner Greg Baker questioned if the police department or fire department had received any N95's from the Chamber of Commerce. It was stated that nothing had been delivered to the town.

Commissioner Baker said he would follow up with this.

Joyce Jenkins from the Serving Spoon @ 119 ask the board who would be responsible of marking the parking space lines in front of the post office and her business. Public Works Superintendent Ray Stuckey stated they would re-paint the lines.

Fire Department- Pine Level Fire Department President Greg Johnson reported that the department had decided not to hold a reverse raffle due to the virus this year. He also reported that the Polling Place to vote in Pine Level would be held at the Pine Level Elementary School Gymnasium on November 3rd.

Staff Report – Mayor Holt stated that the board would need to call for a public hearing on Monday, October 12, 2020 at 7 p.m. for a Community Development Block Grant. Consultant Dan Simmons stated he would advertise the hearing and send the town a copy of the publication.

Motion to call for hearing: Commissioner Pittman

Second: Commissioner Radford

Vote: Unanimous

UNFINISHED BUSINESS – None

NEW BUSINESS

A. Audit Contract

Mayor Holt reported that the town had received several quotes from companies to do the annual audit. He said they would perform the same type of services as done in the past. He stated that his recommendation would be to award the contract to S. Preston Douglas & Associates, LLP from Lumberton, NC at a price of \$11,000.00 annually.

Motion to proceed with S. Preston Douglas & Associates: Commissioner Phil Pittman

Second: Commissioner Bill Radford

Vote: Unanimous

B. System Pressure Advisory – Boil Water Advisory

Mayor Holt said he had been asked by a resident if they needed to boil their water due to the recent leaks in town. Mayor Holt told them that we haven't had to boil the water in the past, but decided to contact Johnston County to see what their policy stated. He said Johnston County has a policy they passed by Resolution years ago. He asked if this was something the board would like to consider due to the water and sewer project coming up and the water services could be out for a brief period of time. He said if so, we may need a method to notify our customers. Consultant Dan Simmons stated that during the project all water lines would be chlorinated, tested, and bacteria samples taken before the lines can be used. He said there will be no need to boil water. Public Works Superintendent Ray Stuckey stated that the town was using Johnston County water when the bad leak happened last Friday. He said the county water is highly chlorinated and we were very careful while repairing.

C. Calling Post System

Mayor Holt said he had some information on how to notify residents if the need should arise. He discussed a company "Calling Post", which is a simple pre-recorded message that could be used for water line breaks, cancelling recreation ballgames, parade information, changes in garbage pick-up days, or street closings. It was suggested that a message be placed on the water bills asking all residents and businesses to update their phone numbers with the town in order to use the system. He said that he and the clerk would gather more information on this. It was also suggested to contact JOCO News, WTSB and the fire department when there are water interruptions. Commissioner Jimmy Garner made a motion to go by the information submitted and Commissioner Radford seconded the motion. Motion passed by unanimous vote.

MISCELLANEOUS

Mayor Holt asked that the board think about the following items before the next meeting:

1. October 31st - Halloween
2. Having Fireworks on New Year's Eve
3. Consider contacting Triangle Council of Government for zoning assistance due to the potential of about 500 new housing sites coming to Pine Level.
4. Opening the town hall

MEETING ADJOURNED

There being no further business to discuss Commissioner Jimmy Garner made a motion to adjourn and Commissioner Pittman seconded the motion. The motion passed by unanimous vote. The meeting ended at 8:30 p.m.

Connie N. Capps
Town Clerk

Jeff Holt, Mayor